



Orton Longueville Parish Council



Email: clerk@ortonlongueville-pc.gov.uk
www.ortonlongueville-pc.org

Minutes of the Parish Council meeting held on Thursday 3 November 2022, 19:00 at Herlington Centre, Herlington, Orton Malborne.

Members: 11 Quorum: 4 Public: 3 Orton Park Cricket Club (OPCC): 0

Present: Councillors J. Bull (Vice Chair), V. Bull (note-taker), H. Skibsted J. Armstrong, D. Brennan.

Public question time - Public Bodies (admission to meetings) Act 1960 s1 extended by the LGA 1942 s100

Questions were taken from members of the public. This is not part of the formal meeting of the Council and only the subject matter raised has been noted below:

493.1 Apologies for absence

Councillors Bulkeley & Penniall

493.2 Declaration of Interests and Dispensations

Cllr J. Bull – Item 493.9

Cllr H. Skibsted – Item 493.3

493.3 Grant Application – Family Voice

Lou Roe spoke about the work they do and how it helps the residents of the Parish.

Cllr H. Skibsted declared her interest and took no further part in the discussion or

vote. Cllr V. Bull proposed the grant of £3,000, seconded by Cllr J. Armstrong and it was agreed and RESOLVED

493.4 Grant Application - Botolph Green Residents' Association

Rebecca Dangerfield outlined to the council details of the festival event and how it served the community. The council was also told that the event last year ran at a loss.

Cllr V. Bull asked if they would have to reduce the size of the event this year.

Rebecca Dangerfield was hopeful that they wouldn't need to.. but a discussion would be made in the New Year when they would know exactly how much funds they had secured.

Cllr D. Brennan proposed the grant of £1,000, seconded by Cllr J. Armstrong and it was agreed and RESOLVED.

493.5 Grant Application – Orton Counselling Service for Young People

Chris Bird gave the council details of the services they provide and answered questions from the council. Cllr J. Bull proposed the grant award of £1,800, seconded by Cllr J. Armstrong and it was agreed and RESOLVED.

492.15 Correspondence received – Resignations of Cllr P. Skerritt (Chair) and Justina Molyneaux (Clerk).

Cllr J. Bull reported that with the Chair and Clerk resigning within two days of one another (31 October and 1 November, respectively) without any prior warning or discussion with anyone we are in unprecedented times with no access to files, finances or banking details and asked if anyone would like to take on the role of Chair. As no one was forthcoming Cllr J. Bull agreed to step into the role until the AGM. Cllr Heather Skibsted agreed to take on the role of Vice Chair.

Cllrs thanked Cllr J. Bull for the extra workload she has unexpectedly had to accommodate and undertake due to these resignations. In turn Cllr J Bull thanked Cllrs V Bull & Skibsted in particular for being her sounding board.

493.6 Cricket Club

Cllr J. Bull reported that Lynette Durham will now continue to act as our contact. Cllr Skerritt was one of OLPC's Trustees for the OPCC and will need to be replaced. Cllr Brennan agreed to take on this role. Cllr J. Bull reported that OPCC had raised two queries with the lease and was able to answer them but required confirmation from the City Council's solicitor (Christian Firmin).

493.7 Minutes of the previous meeting

The minutes of the meeting held on Thursday 6 October were not agreed as a correct record as **492.15** included receipt of the Clerk's first resignation letter dated 29 September 2022 in which she had advised the then Chair that she would be leaving but offered to care-take the role on a limited basis until a new Clerk is appointed. On that correction the minutes were RESOLVED and signed by the Chair.

493.8 Matters arising from the minutes of the previous meeting

None raised.

493.9 Local Police matters

Members of the Local Neighbourhood Policing Team attended the Goldhay Centre on Wednesday 26 October. Residents had much to engage with them and they hoped these could become regular monthly meeting. Cllr Skibsted will give them the dates of the next couple of OLPC meetings so they can be invited to attend.

493.10 Climate Emergency Action Plans

The Bio & Enviro working group met yesterday and received a request for £350 to be given to the Braybrook eco garden project. Funds are available from the CIL allocation. A grant of to enhance green spaces and provide recreational amenities has been awarded to PCC under the Green Flag project in our ward/parish which will spend £80,000 on specific areas. Parish will be invited to contribute ideas and James Collingridge is to arrange a meeting with all interested parties including residents. The trial date for the "Hot Foam" testing was suggested for 25 November but as some Cllrs were unavailable an alternative date of the 30 November would be put to James Collingridge.

493.11 Lengthsman

Alan Hunt (ARA House Maintenance and Family Voice handyman) would be happy to provide this service on a self-employed basis. He can provide his services for 2½ days a week which will be 20 hours at £15:00 an hour. However, he will need the Parish Council to provide and maintain the following equipment:

- Petrol strimmer
- Petrol hedge cutter

- Weed sprayer
- Permit for household recycling centre
- PPE

All the equipment will remain the property of the Parish Council and will be stored in a secure shed at the Goldhay centre and possibly OPCC. Cllr Brennan proposed that Cllr V. Bull obtain 3 quotations, seconded by Cllr Armstrong which was agreed and RESOLVED.

Cllr V. Bull will email the quotations for approval. Cllr J. Bull agreed to let Alan Hunt know that we will be going ahead with his services once we have finalised the details of what and where he will be undertaking works. Cllr Skibsted will arrange with James Collinridge & Cllr V. Bull a meeting to discuss the details. Cllr V. Bull agreed to take on the management of Alan Hunt and his duties. Cllr V. Bull asked all Councillors to let him know the areas in most need of attention from their parish walks.

493.12 Parish Council Notice Boards

It was agreed that the wall mounted notice board would be collected by Family Voice's handyman Alan Hunt and he would fit it. The 2 new noticeboards will be delivered to R. Harding (Trinity Church maintenance contractor) and he will remove the old ones and fit the new ones for £300.

493.13 Parish Council Newsletter

Cllr Brennan has formatted the newsletter but was unsure how to populate the front page. After further discussion, all Councillors were happy to leave it to him and the general thought was that the newsletter should be 50/50 text and images. An article about FVP being selected as a community/warm hub by PCC would be provided by Lou Roe. It is hoped that the newsletter would be ready for distribution first week of December. Cllr J. Bull thanked Cllr Brennan for all his hard work.

493.14 Family Voice Peterborough Warm Hub

Lou Roe reported that Family Voice had been awarded a grant by PCC to extend their hours and to be open to the public from 09:00 to 17:00 for 5 days a week but also Wednesday evenings and Saturdays effective from this November until March 2023 to provide food, food vouchers, warmth and advice etc within a community space. Cllr J. Bull asked if the grant enabled them to be open as much as they would wish and whether a grant from the Parish Council would help to cover the shortfall of hours.

Cllr J. Bull suggested a one-off grant of between £5,000 and £8,000 as we had awarded to PCVS and Orton Debt Counselling Services during the pandemic. After further discussions Cllr V. Bull proposed £5,000, seconded by Cllr Brennan and it was agreed and RESOLVED. Lou thanked the council and agreed to provide Cllr Brennan with an article on this for the winter parish newsletter

493.15 Recruitment of new Clerk

Cllr J. Bull reported that she and Cllr Skibsted along with Cllr Boyce (Chair of Castor parish council) interviewed a candidate yesterday. Given the resignations of our Chair and Clerk it was determined that we require a CILCA qualified Clerk and approaches to an existing Clerk and retired Clerk would be made, followed by investigating whether a CILCA qualified locum is available. We did not rule out the non-CILCA qualified candidate that was interviewed yesterday.

The decision about the need for a Parish phone and PO box was deferred to the next meeting.

493.16 Policy Documents

Deferred to the next meeting.

493.17 Environmental Issues

Cllr Skibsted reported that a City Council CCTV camera will be placed near the layby which is experiencing fly-tipping .

493.18 Reports from outside bodies

Cllr J. Bull had attended P'Boro Parish Councils' Liaison working group and reported that the virtual Climate Summit will take place on 29 March 2023.

Cllr J. Bull is unable to attend the zoom P'Boro Parish Councils' Liaison meeting on the 8th November as this coincides with her attending the Adults and Health Scrutiny Committee meeting and asked if another councillor could attend. Cllr J. Armstrong agreed to be her substitute. Cllr J Bull will attend the next Climate and Environment Scrutiny Committee meeting on 9 November.

493.19 Finance

1. The following payments were **unable** to be authorised and approved:

R Harding and Son	Church and OPCC frontage maintenance	£417.50
J Molyneaux	Clerk Salary	£317.76
Herlington Community Association	Room Hire	£28.80
TOTAL		£764.06

2. Income received – not known.

3. The end of month accounts were not available.

493.20 Correspondence received

- Statement from Cambridgeshire & Peterborough Association of Local Councils Ltd
- Parish Councillor and Scrutiny Co-opted Member Code of Conduct Training Information
- Parish Council Liaison Group
- Independent Custody Visitors
- Latest news from CKH
- DECISION - Contract value reconciliation to accommodate transaction charges - Pay360 Capita call-off contract via KCS Framework Agreement - OCT22/CMDN/32
- Forward Plan of Executive Decisions 7 November 2022
- For Circulation October Bulletin
- Cambridgeshire & Peterborough Combined Authority Change of Address
- Decision - Contract Award for Translation and Interpretation Services - OCT22/CMDN/33
- Sale of Rialtas to Harris Computer Corporation and Handover of Leadership
- A Warm Welcome in Your community

- Decision - Award of compensation - Stage 3 Complaint Panel Recommendation OCT22/CMDN35
- Decision - Award of compensation - Local Government Ombudsman (LGO) Recommendation OCT22/CMDN36
- DECISION - Modification to the PSSP Contract - OCT22/CMDN/37
- Growth, Resources and Communities Scrutiny Committee agenda 01.11.2022
- Forward Plan of Executive Decisions 21 November 2022 (21/11/2022 to 19/12/2022)
- Decision - Request to implement the Kings Walk Public Spaces Protection Order - OCT22/CMDN/37
- General Updates and valuable information about Winter Warmth Initiatives
- AGENDA - Children and Education Scrutiny Committee Meeting 2 November 2022
- State of cemetery at Holy Trinity Church - Cllr V. Bull will contact R Harding to discuss the cutting programme for the cemetery.

493.21 Planning Matters

To resolve to submit comments where appropriate on applications.

22/01426/CTR	T1 - Acer - Fell; T2 - Sycamore - reduction or removal at 5 The Village Orton Longueville Peterborough PE2 7DN	No material observations
22/01416/R4FUL	Proposed Portakabin for use as a lounge for the PUFC sporting facilities at Nene Park Academy at Nene Park Academy Oundle Road Orton Longueville Peterborough	No material observations

493.22 For information

Cllr J. Bull reported that she had sent Cllr Skerritt's resignation as Cllr and Chair to the Returning Officer at P'Boro City Council on 31 October so he can provide the public notice of the casual vacancy which the Parish Clerk (we have no Clerk) ...so, Chair (Cllr J Bull) must sign notice as usual, and in absence of Clerk (who has also resigned) needs to display on our noticeboards and website as soon as practicable after the date the vacancy occurred.

493.23 Date of next meeting – Thursday 1 December, 19:00hrs at The Herlington Centre, Orton Malborne.

The meeting closed at 21:35.