



# Orton Longueville Parish Council



Clerk: Mrs. A. Brown, 46 Oakdale Avenue, Stanground, Peterborough, PE2 8TA

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**Minutes of the Orton Longueville Parish Council meeting held remotely via Zoom on Thursday 1<sup>st</sup> April 2021 at 7:00 pm. The meeting was not recorded.**

**Members: 11 Quorum: 4 Public: 0 Orton Park Cricket Club (OPCC): 1**

**Present: Councillors L. Passero (Chair), G. Casey, J. Armstrong, P. Brentor, J. Bull, V. Bull, S. Davis A. Fisher, N. Penniall, P. Skerritt, H. Skibsted and Mrs Brown (Clerk).**

**Public question time - Public Bodies (admission to meetings) Act 1960 s1 extended by the LGA 1942 s100**

None.

**476.1 Apologies for absence**

None.

**476.2 Declaration of interests and dispensations**

Cllr J Bull – agenda item 476.3.

Cllr Casey – agenda item 762.21.

Cllr J Bull left the meeting for the next agenda item.

**476.3 Local Police matters**

None.

Cllr J Bull re-joined the meeting.

**476.4 Cricket Club**

1. As agreed at the previous meeting, the Clerk reported that she had sent the letter to the neighbouring resident regarding the newly planted young oak trees and that no response had been received.

2. Jeff Rowlett has been to the ground and looked at the newly planted whips near the fence which look similar to Thorn and Silver Birch but cannot say for certain. He has advised that it is better to move them now rather than wait until they are too big to move or cause damage to property as they have been planted too close to the property and should be a minimum of 6 metres away. OPCC provided a plan as to where they would like the whips replanting. It was agreed that out of courtesy to the resident who gifted the trees to OPCC, the resident will be informed that they are being re-sited within the grounds. Councillors agreed to help OPCC with the replanting.

3. The OPCC Financial report 2020 has been received and noted by the Parish Council. The club is in a stable financial position for the start of the season.

4. OPCC stated that they have plans to make benches from the surplus slabs which they have. The benches will be low maintenance and the slabs stuck together and painted white. Cllr V Bull asked for a plan of where benches will be placed and this was circulated at lunchtime on 1<sup>st</sup> April. OPCC will send the Parish Council a picture of what the benches will look like.

5. OPCC AGM took place and although the turnout was low, Officers have been elected.
6. Training for youths starts tomorrow and there are plans for youth training camps. Track and Trace will be in place and groups will have a maximum of 6 people and sanitising stations have been set up. A committee member will always be on site. Only 1 adult per child will be allowed on site to reduce the number of people turning up. The guidance will be reviewed every 2 weeks. A risk assessment will be on site. It is hoped that quite a few youths come back for training.
7. A coaching company is coming in for 1 month's free training to see how things go. Schools have been given information on cricket training and training camps.
8. The gutter at the back of the pavilion has been replaced.
9. Lynette Durham is now a Safeguarding Officer for 4 local clubs to help them out. Cllr J Bull commended Lynette for doing this.
10. OPCC has given managers, captains, committee members and parents the link to the government website where they can obtain information for free Covid-19 testing at least once a week. It was noted that this is not mandatory.
11. The tree survey for the cricket ground has been booked for the end of April.

#### **476.5 Minutes of previous meeting**

The minutes of the meeting held on 4th March 2021 were agreed and RESOLVED as a correct record and signed by the Chair.

#### **476.6 Matters arising from the minutes of previous meetings**

**1. 474.13.2. Bin for lay-by opposite Thuro Grove entrance** – Paul Robertson (PCC) has informed the Clerk that he has spoken to the street cleaning supervisor for this area and at present they would not be looking to put a new bin in this location; however he is going to raise this issue with taxi enforcement. The area is litter picked weekly and he would be concerned that any bin put in at this location would be knocked over. It was agreed that this should be looked into further by Ward Councillors. Cllr Penniall will report this back to the resident which raised the matter.

It was suggested and agreed that the Parish Council asks PCC what the cost is for purchasing one bin and having it emptied. It was further suggested that the cost for 5 bins should also be obtained. The **Clerk** will find out and report back.

**2. 475.10 Parish Council newsletter** – the Parish Council has been successful in their grant bid and been awarded £500.00 from the Parish and Community Covid-19 Grant Scheme 2021. The money will pay for the printing and delivery costs of the next newsletter, which must contain COVID-19 advice/guidance.

#### **476.7 Gloucester Centre redevelopment**

Gloucester Centre Residents Action Group's (GCRAG) and Cllrs J Bull and V Bull will be meeting Nick Harding, PCC Head of Planning, on 6th April 2021 at 11 am to discuss their concerns regarding the construction of the bat boxes and siting of roosts on the site along with other points of concern which they have compiled into a master document.

#### **476.8 Good Neighbours Scheme**

Cllr Skerritt reported that Cate Harding had informed him that the CCG grant had fallen through however funds from the government's Covid Recovery Fund have allowed PCC to approve a grant which will be sufficient to enable the scheme to get fully established. As a result of the grant, Cate's hours have been increased and she now has more time to help the urban areas get going and help with membership costs. PCC see this as being a Covid recovery plan and saving the NHS through volunteers.

Cate has set up meetings with Bretton and Hampton Parish Councils to discuss them joining the scheme and would like to have further discussion with Orton Longueville

joining the scheme. It was agreed that in the first instance, a survey should be carried out to find out what interest and support there would be for such a scheme. The survey will go out in the next newsletter and be advertised on the website and noticeboards. The survey will also be available via Survey monkey.

#### **476.9 Climate Emergency Action Plan**

Cllr J Bull reported that Emma Humphrey, Peterborough Local Programme Manager at PCC has been working with students at Nene Park Academy and used the Parish Council's Transport Climate Matrix to look at parking tickets and car sharing idea. The New Towns Fund has stated that it will take into account the Parish Councils Energy Matrix when looking at projects. CAPALC are also helping drive all the action plans.

Cllr Skibsted left the meeting.

2 people have responded to the newsletter article which asked for volunteers to help with the Climate Emergency Action Plan. They will be invited to attend the next meeting.

The Biodiversity and Green environment action plan, circulated by Cllr J Bull prior to the meeting was discussed. This is a PDF document and shows that there are ponds in the parish which need attention along with many derelict and abandoned areas which need bringing back to life. It was agreed that it will need to be decided how to address and deal with the points of concern in the document. It was suggested that perhaps councillors could walk their parish boundaries and report back. It was noted that the website does not show all the areas of the Parish. The **Clerk** will look into putting these on the website. With 9 in favour and abstentions from Cllrs Davis and Passero, it was **RESOLVED** to adopt the Biodiversity and Green Environment Action Plan. How to move the plan forward will be discussed at the next meeting.

#### **476.10 Parish Council newsletter**

The first edition of the newsletter has been delivered. It was stated that a new delivery person/company needs to be found as the original delivery person is now not able to do this. It was agreed that Cllr Brentor will obtain delivery costs from different companies and Cllr J Bull will ask the Orton Oracle if they are able to deliver the newsletter when they deliver their publication. It was acknowledged that the Parish Council may have to pay a small fee for this service, however it was also noted that the Orton Oracle is not always delivered to every Orton household due to lack of volunteers. The quotations will be discussed at the next meeting.

Cllr Brentor asked for more articles for the next edition by 8<sup>th</sup> April.

As stated in agenda item 476.6.2, the Parish Council will be receiving a grant of £500.00 from PCC which will pay for the delivery of the next newsletter and as a condition of the grant, there will be an article relating to COVID-19 advice/guidance.

#### **476.11 Parish Council Elections 6<sup>th</sup> May 2021**

The deadline to submit Parish Council election nomination forms is 4pm on 8th April.

#### **476.11 Return to Face to Face Parish Council meetings**

The next meeting will be back at the Herlington Centre. **Cllr Skerritt** and the **Clerk** will visit the centre to assess that there is sufficient room to be able to adhere to Covid-19 restrictions during the meeting.

Cllr Passero left the meeting.

Orton Hall was suggested as an alternative venue if the Herlington Centre proves unsuitable.

Cllr Passero re-joined the meeting.

**476.13 Parking issues on village green**

Martin Brooker at PCC Highways has given approval for the erection of the wooden posts on the village green. The only stipulation is that the contractor meets with Aragon Direct Services before work commences to agree where the removable post will be situated. The **Clerk** will instruct the contractor to go ahead with the works.

**476.14 Bifield Residents' Association Garden**

Cllr Skibsted had previously reported that she had been approached by Martin Ramm, Treasurer of the Bifield Residents' Association and asked if the Parish Council could consider taking over the lease on the Bifield garden as there is no longer enough resident volunteers to look after it, otherwise it will revert back to PCC who will dig up the plants and grass over the area.

Following discussion it was reluctantly agreed that there were too many legal implications and ongoing maintenance issues for the Parish Council to take on a lease for the Bifield garden.

**476.15 Community Gardening Scheme**

Cllr Brentor stated that he had recently cleared and gravelled an overgrown area near his property with permission from PCC and asked the Parish Council if it could somehow help residents with small financial grants to do this where they lived to make their areas look nicer. Cllr Brentor has already approached QD Stores to ask if they would be able to donate any gardening supplies but has not heard back. He also stated that Mick George could possibly give grants for such projects. Alternatively the Parish Council could buy the gardening supplies to give to residents.

It was deemed that such a project fits in with the Parish Council's green plan and that in the first instance it should be showcased in the newsletter what Cllr Brentor has achieved and found out if this is something which residents would want to do themselves.

It was agreed that before the matter is discussed further, it needs to be found out if PCC will allow residents to take over areas of land for improvement and who would have the liability for these areas. **Cllr Penniall** stated that he is a director of 'Up the Garden Bath' and will find this information out and report back at the next meeting.

**476.16 Environmental Issues**

None.

**476.17 Reports from representatives on outside bodies**

1. CAPALC Parish Forum meeting 19<sup>th</sup> March 2021. Cllr J Bull reported that she was not able to attend the meeting however she understands it was a general chat on parish issues as keynote speaker Pat Carrington rearranged the date of her presentation. The next meeting is on 16<sup>th</sup> April with star speaker Pat Carrington talking about Peterborough Culture & Peterborough City College initiatives.

2. Health Scrutiny Committee report 15<sup>th</sup> March 2021. Cllr J Bull, appointed as co-opted member on behalf of all the Parish Councils in Peterborough gave the following report:

**Committee discussed the following items:**

1. Urgent Treatment Centre Relocation Programme Update Report.

2. Adult Social Care and Health Progress Report & Managing Covid-19 Public Health Update.

1. The Health Scrutiny Committee noted the progress made regarding the relocation of the UTC and GP Out of Hours Services to be collocated with the ED at Peterborough City Hospital. Assurances were given on:

- The proposed service model
- Out of hours service
- Patient pathways
- Estates update
- Parking & transport
- Infections prevention control (safe Covid-19 environment)
- Pharmacy provision

2. The majority of funding for the Council's public health functions comes from the national ring-fenced public health grant. The grant allocation to Peterborough in 2020/21 is £11.1m. This is an increase of over £½m on the previous year's allocation in 2019/20, which is welcome news following a series of reductions in the public health grant since 2014/15.

However, £308,000 of this increase is required to fund NHS Agenda for Change pay increases for public health commissioned services such as health visiting, school nursing and integrated contraception and sexual health services, which were previously funded by national government, which leaves a net increase to the grant of approximately £196,000.

Peterborough's ring-fenced public health grant allocation (originally based on historic funding transferred from the NHS) remains particularly low in relation to local levels of need, being at least 20% lower than target allocation, based on population size and public health needs.

During 2020/21 funding has been allocated to Peterborough through the Test and Trace Grant and Contain Outbreak Management Fund, to deliver Covid-19 outbreak prevention and management. A detailed account of the allocation of this funding, which is overseen by the Health Protection Board chaired by the Director of Public Health (Dr Liz Robin), was presented to the Local Outbreak Engagement Board meeting on 2 March 2021.

Management of Covid-19: Peterborough has seen an 8.7% decrease in cases, but the R rate remains stubbornly high in Millfield, New England, and the Bourges Blvd corridor. The city's R rate is 271 in 100,000 with a rolling weekly rate of 134 which is the highest in Cambridgeshire. The good news is that Peterborough is no longer in the top-ten hotspots in the country.

Dr Liz Robin, Director of Public Health, is retiring at the end of April 2021 and members and officials gave their heartfelt thanks and wished her a long and healthy retirement.

See YouTube <https://www.youtube.com/watch?v=04mhA-mwdnc>

3. No other reports.

#### 476.18 Finance

1. The following payments were authorised:

|  |   |          |
|--|---|----------|
| Orton Counselling Service for Young People | S137 Grant LGA 1972   | £2000.00 |
| Devon Brentor                              | Newsletter delivery   | £300.00  |
| Mrs A Brown                                | Clerk's salary March 2021 (plus 3 hours additional time spent on OPCC Trustees meeting and Gloucester Centre) | £442.35  |

|                             |   |                 |
|-----------------------------|---|-----------------|
| Mrs A Brown                 | Expenses – (postage costs, use of home as office Mar 2021, mileage allowance) | £33.05          |
| HMRC                        | PAYE Tax & NI - Clerk March 2021  | £110.40         |
| R Harding & Son Landscaping | Holy Trinity maintenance March 2021   | £367.50         |
| Orton Waterville PC         | Contribution to Zoom subscription Mar/Apr 2021                                | £5.99           |
| CAPALC                      | Membership/DPO renewal 2021-2022  | £1277.35        |
| Narkedesign                 | Annual website hosting  | £150.00         |
| <b>TOTAL</b>                |   | <b>£4686.64</b> |

2. Income received – none.

3. The end of month accounts was noted.

#### 476.19 Correspondence received

1. CAPALC: Bulletins.

2. CAPALC & NALC: Coronavirus updates.

3. Peterborough City Council: Highlights from the HUB and Communities updates.

4. CAPALC: Code of Conduct – Training on the revised Code for 2021.

5. CAPALC: Parish Council borrowing updated guidance.

6. Launch of the Initial Recommendations Report from Cambridgeshire & Peterborough Independent Commission on Climate (CPICC).

7. Nene Park Trust letter to Parish Councillors: Update regarding Lakeside Activity Centre Plans.

8. Email from resident: Concern regarding condition of road surface at the junction of Oundle Road and The Village. The Clerk has forwarded this correspondence to all 3 Ward Councillors. It was suggested that Rick Bean at Highways should be contacted and asked if there are plans for The Village to be resurfaced as money has been allocated for road resurfacing.

#### 476.20 For Information

1. Cllr J Bull stated that the advertisement on the website for free taxi rides to vaccination centres was incorrect and needed either removing or amending. **Cllr Fisher** agreed to find out the correct information and update the website accordingly.

2. Cllr Armstrong reported that she had looked through the Clerk's magazine and stated that any important information has already been sent by CAPALC/NALC but there were a few interesting articles. It was agreed to defer this item until next month due to time restraints.

3. The Annual Parish Meeting will take place on 13<sup>th</sup> May 2021 at 7.00 pm before the main Parish Council meeting.

Cllrs Casey and Penniall left the meeting.

#### 476.21 Planning matters

It was RESOLVED to submit comments to Planning where appropriate on applications:

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|--|---|--|
| 20/01707/R4FUL<br>Revision –<br>Submission of a<br>Transport<br>Statement and<br>revised location<br>plan. | Proposed air dome covered pitch and supporting facilities building for the Peterborough United Football Club Training Academy, associated demolition of the Lakeside building and formalisation of existing parking through hard surfacing at Nene Park Academy, Oundle Road. Orton Longueville, Peterborough | Material observations to be submitted to PCC Planning:<br>- The service road needs to be moved away from residential properties and native trees should be planted to obstruct the view of both the dome and road.<br>- The planting of native trees should also help to reduce noise and pollution. |
| 21/00277/HHFUL   | Demolition of existing outbuilding and erection of single storey  | Material observations to be submitted to PCC Planning:   |

|                |   |  |
|----------------|---|--|
|                | outbuilding at 3 Church View, The Village, Orton Longueville, Peterborough PE2 7DW  | Orton Longueville Parish Council agrees with the Heritage Officer's observations.  |
| 21/00373/HHFUL | Garage conversion with raised mono pitched roof at 54 Thornleigh Driven Orton Longueville, Peterborough PE2 7AZ   | No material observations.  |
| 21/00281/FUL   | Change of use of land for car storage purposes; erection of building for car preparation purposes; erection of photography booth building with turntable; construction of hard surfacing and associated parking areas; and erection of weld-mesh fencing at 10A Wainman Road, Orton Longueville, Peterborough PE2 7BU | Material observations to be submitted to PCC Planning: There are concerns regarding the ingress and egress and highway safety. |

**476.22 Date of next meeting** – Thursday 13<sup>th</sup> May 2021.

The meeting closed at 9.42 pm.