



# Orton Longueville Parish Council



Clerk: Mrs. A. Brown, 46 Oakdale Avenue, Stanground, Peterborough, PE2 8TA

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## Minutes of the Orton Longueville Parish Council meeting held remotely via Zoom on Thursday 3<sup>rd</sup> December 2020 at 7:00 pm.

Members: 11 Quorum: 4 Public: 1 Orton Park Cricket Club (OPCC): 1

Present: Councillors L. Passero (Chair), J. Armstrong, Brentor, J. Bull, V. Bull, G. Casey, S. Davis, N. Penniall, P. Skerritt, H. Skibsted and Mrs Brown (Clerk).

Members: 11 Quorum: 4

**Public question time - Public Bodies (admission to meetings) Act 1960 s1 extended by the LGA 1942 s100. The meeting was not recorded.**

The Manager from Winyates Pre-School informed the meeting that the outside of the building which is Peterborough City Council land, continues to have a flooding issue which is not being helped with fallen leaves blocking the drains. Due to this issue, a child from her Pre-School had recently slipped on the leaves and fallen face first into a large pool of water. Cllr J Bull offered to give the Manager a contact at Peterborough City Council to help resolve the issue.

### 472.1 Apologies for absence

Apologies were received and accepted from Cllr Fisher (Personal).

### 472.2 Declaration of interests and dispensations

Cllr J Bull – 472.4

Cllr Casey – 472.19

### 472.3 MAGPAS Grant Request

The application to consider the £500.00 funding request for pharmaceuticals and equipment for Magpas air ambulance (Mid Anglia General Practitioners Accident Service) was discussed. Sarah Greene from Magpas explained that the money is required to purchase emergency pharmaceuticals for their medics as often there is not enough time to get the patient to hospital. These pharmaceuticals are not carried by normal medics. Magpas does not receive regular state funding and relies on donations from the public, parish and town councils and their own lottery. Magpas also apply for grants, trusts and foundation support. In view of Magpas being a hidden and vital service, Cllr J Bull proposed that the grant amount be increased to £1500.00. It was RESOLVED to award Magpas air ambulance a grant of £1500.00.

Cllr J Bull left the meeting for the next agenda item.

### 472.4 Local Police matters

1. Prior to the meeting the Clerk had circulated an interactive crime map for Peterborough which shows the number and types of crime for the parish.

2. Cllr Skibsted reported that there are issues with people parking around the Goldhay Centre during Winyates School drop off and pick up times. She will contact the

Neighbourhood Police as the Enforcement Team do not appear to want to help with this matter. Mrs Durham who was attending the meeting as a member of OPCC is also a Governor at Winyates School and stated that she will bring this matter up with the school.

Cllr J Bull re-joined the meeting.

#### **472.5 Cricket Club**

1. To discuss format of future discussions – Item in abeyance.
2. Minutes from the recent walkabout were circulated and noted.
3. Cllrs V Bull and Skerritt reported that they were unable to dispose of the refrigerated drinks cabinet at the household recycling centre as it is classed as commercial waste. Aragon Direct Services will be providing a quotation to dispose of the cabinet.
4. A number of saplings have been planted without permission from the Parish Council directly outside a gated access which is within the cricket ground. The Clerk has already sent an email to the proprietor to whom the gate belongs to ask them to remove the saplings by 7<sup>th</sup> December 2020. As it was uncertain whether the email had been received by the proprietor because the saplings are still in situ, it was agreed to send a copy of the email via Royal Mail to the resident which must be signed for on receipt. It was further resolved that the Chairpersons of the Parish Council and Orton Park Cricket Club plus one other Parish Cllr visit the resident on 8 December 2020 to talk through the matter.
5. A quote to reduce the height of a tree next to the training nets and to plant 3 new trees has been received by the Clerk. It was agreed to obtain a further quotation to compare the costs. The **Clerk** will ask Jeff Rowlett to contact **Cllr V Bull** to meet with him and provide a quotation.
6. The Clerk confirmed that she has written to the residents with the fallen over fence and has asked them to repair it.
7. OLPC and OPCC Trustees meeting still needs to be arranged.
8. Cllr V Bull reported that he has sent Mrs Durham an electronic copy of the Fire Risk Assessment which requires updating before the next walkabout.
9. PAT testing and Fire Report Certificates have been put up in the pavilion.

#### **472.6 Minutes of previous meeting**

The minutes of the meeting held on 5<sup>th</sup> November 2020 were agreed and RESOLVED as a correct record and signed by the Chair.

#### **472.7 Matters arising from the minutes of previous meetings**

1. **471.9** - Cllr Casey reported that Planning had informed him that they had written to everyone that had taken part in the first consultation. He was also told that the consultation cannot be extended.
2. **471.21** – Planning has refused application 20/01182/HHFUL.

#### **472.8 Gloucester Centre redevelopment**

The application is going to the Planning Committee on 15<sup>th</sup> December 2020. The Clerk will confirm to the Planning Officer that Cllr Casey will be the Parish Council representative and will speak on behalf of residents. It was agreed that Cllr Casey will reiterate the points which were sent against the application via an email dated 12<sup>th</sup> November 2020 to the Planning Officer during the consultation period.

#### **472.9 Good Neighbours Scheme**

The Clerk has not yet been informed of the costs to join the scheme.

Cllr Skerritt reported that he has put together a contact list of local groups mainly from the spreadsheet supplied by Cllr J Bull when she was a Ward Councillor which he will send all councillors so any groups not on the list can be added.

#### **472.10 Climate Emergency Action Plan**

Cllr J Bull reported that she had contacted Matthew Bradbury, Chair of the Peterborough Towns Fund who confirmed that although no funds can be allocated directly to any the Parish Councils climate emergency priorities, one of the projects that is in scope is a Green Technology Skills project – aimed at upskilling technicians to enable them to fit the kind of interventions we have identified.

It was also noted that other Parish Councils, including CAPALC are interested in Orton Longueville's pioneering Climate action Plan and have asked for copies of it. It was agreed to mention the Climate Action Plan in the new newsletter.

Cllrs V Bull and Skerritt reported that a commercial energy audit is required for the cricket club pavilion which is more costly. It was noted that the Energy Performance Certificate (EPC) for the pavilion states that it does not have high energy consumption. It was agreed that **Cllr V Bull** will obtain quotations for a written energy audit of the pavilion.

#### **472.11 Parish Council newsletter**

Cllr Brentor stated that he still needs articles for the newsletter by 5<sup>th</sup> January 2021 to give him time to prepare the publication. Content of the newsletter will be agreed at the January meeting.

#### **472.12 Parking issues on village green**

Cllr V Bull reported that he has now found a contractor with the necessary licence to work on Highways to provide a quotation for erecting small posts on the village green to prevent cars from parking on there. It was noted that one post should be removable to allow the grass cutter access onto the green. **Cllr V Bull** will send the quotation to the Clerk who will forward it onto Peterborough City Council (PCC) for them to approve the contractor.

#### **472.13 Bulky waste collections**

No update.

#### **472.14 Environmental Issues**

Flooding issue outside Winyates Pre-School School as raised in the earlier public forum. Cllr J Bull stated that the Pre-School Manager should contact Rick Bean; Senior Engineer. PCC Highways regarding the issue. It was also advised that the PCC School Property department should also be notified of the issue.

#### **472.15 Reports from representatives on outside bodies**

1. Peterborough Parish Forum meeting report - 20<sup>th</sup> November 2020. Report by Cllr J Bull:

The meeting discussed the results of the survey to all 21 parishes about the future and worth of Peterborough City Council's Parish Council Liaison Meetings. It was noted that only 11 councils responded. Overwhelmingly there is support for continuing:

- Parish Council Liaison Committee
- Annual Parish Conference
- Co-option to scrutiny committees
- Moving to quarterly meetings

It was noted that:

- Cambridgeshire and Peterborough Association of Local Councils (CAPALC) is not seen as a substitute

- There is a willingness to consider an alternative approach to how these meetings have previously been structured.

Although there are 26 parishes in total (some are combined parishes) hence 21 questionnaires were issued). It was felt that more needs to be done to engage with those parishes who do not attend either Parish Liaison, Annual Conference or Parish Forum. It was suggested that CAPALC cross reference their contacts for Clerks and Chairpersons via City Council Officer, David Beauchamp, to ensure information is getting to the right people – especially as not all parishes have corporate emails and so some Clerks and Chairs might have moved and/or changed their private email addresses.

The next CAPALC Parish Forum meeting - 10.30am on Friday 18<sup>th</sup> December 2020.

## 2. Joint Scrutiny Committees meeting Tranche 1 budget - 11<sup>th</sup> November 2020. Report by Cllr J Bull, Co-optee for Peterborough Parish Councils:

PCC has seen its funding reduced by over 70% (£58m) over last 6-7 years.

The city is one of the UK's fastest growing cities which is exacerbated by the pandemic. To balance the books in 2021/22 it must make savings of £36m.

The council outlined savings of £2.7m against the deficit – which includes a rise in charges to collect brown bins (£45 a year to £50 a year) and switching off some of the streetlights from midnight until 5am.

The council is preparing to slash its deficit by using reserves. The level of reserves will drop from £32.5m to £14m over the current financial year.

Peterborough is currently in discussion with government over its financial situation and has proposed:

- Providing additional funding for exceptional Covid-19 incurred costs;
- Allowing the council powers to use debt financing to cover one-off Covid-19 issues in 2020/21;
- Allowing the council to take a 1-year holiday in 2021/22 on repaying its loans – This is the same as the private sector re-negotiating their debt repayments and would free up £15m for the city council;
- Allowing the council to take a 1-year holiday on Pension Fund payments which would free up £6-£8m without impacting on staff pensions currently or in the future; and
- Continuation of capitalisation direction (awarded in March 2020) i.e. treating revenue costs as capital costs which can then in accounting practice be overstated on the book value/market value.

The council has 3 types of reserve funds – general for unexpected circumstances; useable reserves for specific projects; ring fenced reserves that can only be used for specific purposes. The general reserve fund sits at £5.1m, ring fenced at £4.4m and useable reserves will reduce from £23.4m to £3.6m to help close the deficit.

The council has been hit by £38.9m of Covid-19 pressures and had so far received only £27.9m of government support.

Loss of income this year has come about not only because of the pandemic but because of a loss of income from things like parking revenue, business rates etc.

The 2021-22 forecast gap is nearly £36m (from a total planned expenditure of £175.8m) rising to £38.5m (from a planned expenditure of £181.7m) in 2023/24.

The local government settlement is expected for a single year in December 2020 and the council say they have demonstrated to the Ministry of Housing, Communities & Local Government (MHCLG) that they have control over council tax, business assets and their commercial income position, which stands them in good stead for central government looking at Peterborough's wider funding issues – especially as we continue to be a growing city with diverse but unified demographics.

Subsequent to this meeting, the Chancellor announced in his 1-year spending review on 25 November that there will be a 4.5% increase to councils in cash terms, so this represents a 1.6% council tax increase and a 2.9% adult social care increase. An award of £3 billion additional funding for Covid-19; £1 billion for adult social care; and £254m to fund/tackle homelessness/rough sleeping. Peterborough is yet to learn how much it will receive from these UK-wide sums.

### **3. Parish Liaison Meeting – 25<sup>th</sup> November 2020. Report by Cllr J Bull:**

**1.** The medium-term financial strategy 2021/22 Phase One Budget was presented (same info imparted as that given at the meeting of the Joint Scrutiny Committees which I attended on 11 November). The consultation timetable was outlined and the closing date for comments is 7 December before it goes to full council for approval on 9 December 2020.

**2.** A talk was given by Steve Harknett (Community Connector) on Think Communities. In summary, Steve advised that the community strategy focuses on delivery against a broad range of strategic outcomes including:

- Communities supported to understand their needs and where to find help or information
- Empowering our communities to meet their own needs
- Developing a sense of 'place'
- Developing and supporting volunteers
- Empowering communities to challenge and bid to run services
- Developing young people

It was agreed that Parish Councils can play a powerful role in moving the Think Communities agenda forward. He discussed briefly the Asset Based Community Development (ABCD).

**3.** Next was a response to the Covid-19 Pandemic with a PowerPoint presentation by Elaine Matthews – Think Communities Manager. Basically, Peterborough remains a concern; is likely to move to Tier 2 as the number of positive tests is higher and oddly the incidence of live Covid-19 tests is across all age bands. The latter sits out of sync with the rest of Cambridgeshire. Elaine outlined all the work that is being done by her team and the Hub and thanked parishes for their valuable contribution. Peterborough City Council's track and trace has been recognised as an exemplar which can be expanded and rolled out across the county.

**4.** Cllr Irene Walsh spoke about the future format of Peterborough City Council's Parish Council Liaison and the role of Scrutiny Committee co-optees. It is proposed that co-opted members are placed at the heart of the meeting to help ensure that a rural as well as urban perspective is represented at Scrutiny Committee meetings. Agendas for Parish Council Liaison meeting would be based around upcoming items on Scrutiny committee agendas. Following a presentation by an officer, Zoom break-out rooms would be created with one co-opted member in each to facilitate initial

discussion. Attendees would rotate between these break-out rooms. There would then be a final discussion with all attendees. Co-opted Members would then use these discussions to inform their contributions to Scrutiny Committee meetings.

4. To receive any other reports  
None.

#### 472.16 Finance

1. The following payments were authorised:

Mrs A Brown	Clerk's salary November 2020	£402.10
Mrs A Brown	Expenses – (stamps, use of home as office Nov 2020, mileage allowance)	£38.04
HMRC	PAYE Tax & NI - Clerk November 2020	£100.40
R Harding & Son Landscaping	Holy Trinity maintenance November 2020/ Plant Laurel hedging in OPCC ground	£567.50
Orton Waterville PC	Contribution to Zoom subscription Nov/Dec 2020	£5.99
Family Voice	Grant S137 LGA 1972	£1000.00
Peterborough Foodbank	Grant S137 LGA 1972	£5000.00
Orton Park Cricket Club	50% contribution to OPCC driveway improvements	£1800.00
<b>TOTAL</b>		<b>£8914.03</b>

2. Income received – none.
3. The end of month accounts was noted.
4. Budget proposals for 2021/22 were presented by the Clerk and discussed. The precept for the next financial year 2021/22 was also discussed. It was RESOLVED not to increase the precept and to keep it at £10.93 per household with the budget provision allocated as below. The shortfall in precept will be taken from General Reserves:

<b>Budget 2021/22</b>	
Administration	£5,500.00
Clerk's salary including PAYE	£7,100.00
Donations	£14,000.00
Churchyard maintenance	£5,520.00
Grounds maintenance	£4,800.00
Oakleigh Drive play area	£1,000.00
Orton Park Cricket ground	£5,000.00
Bulky waste collections	£4,000.00
Newsletter	£1,600.00
Local amenities	£1,000.00
Parish green space enhancements	£10,000.00
Contingency	£5,000.00
<b>Total</b>	<b>£64,520.00</b>

#### 472.17 Correspondence received

1. CAPALC Bulletins.
2. CAPALC & NALC: Coronavirus updates.
3. Peterborough City Council Parish Remuneration Panel – Parish Council Questionnaire.
4. Cambridgeshire and Peterborough Minerals and Waste Local Plan – Proposed Main Modifications Consultation – 6 week consultation 4 November to 15 December 2020.
5. PCVS report from Life Money regarding recent Parish Council cash grant donation
6. Peterborough Highways: Consultation: Highways Improvement schemes: Junction 3, A1260 – Nene Parkway/A1139 Fletton Parkway and Junction 15, A1260 – Nene Parkway/A47 Soke Parkway.
7. Cross Keys Homes newsletter.

**472.18 For Information**

Cllr J Bull advised that as requested she sent a profile of the Ortons to Peterborough City Council Community Connectors (Steve Harknett and Jess Kennedy) to use for their ABCD project. The Parish Council was praised for its work on this.

Cllr G Casey left the meeting.

**472.19 Planning matters**

It was RESOLVED to submit comments where appropriate on applications:

20/01245/HHFUL	Front and rear single storey extensions at 122 Clayton, Orton Goldhay, Peterborough PE2 5SE	No material observations
20/01554/FUL	Change of use from C3 (single dwelling) to C2 (Residential Children's Home) at 43 Birchwood, Orton Goldhay, Peterborough PE2 5UQ	No material observations
20/01372/FUL	Installation of a new arch pergola, erection of a 900mm high picket fence and landscaping works inc resin bound gravel and post & festoon lights at The Gordon Arms, 527 Oundle Road, Orton Longueville, Peterborough PE2 7DH	Material observations to be submitted to Planning: The festoon lights/lighting ill-considered and seriously damaging to the character and appearance of this important and prominent listed building. Furthermore, such lights will be distracting to motorist – both those coming off the parkway slip road onto Oundle Road and those already driving along Oundle Road in either direction.
20/01373/LBC	Installation of a new arch pergola, erection of a 900mm high picket fence and landscaping works inc resin bound gravel and post & festoon lights at The Gordon Arms, 527 Oundle Road, Orton Longueville, Peterborough PE2 7DH	Material observations to be submitted to Planning: The festoon lights/lighting ill-considered and seriously damaging to the character and appearance of this important and prominent listed building. Furthermore, such lights will be distracting to motorist – both those coming off the parkway slip road onto Oundle Road and those already driving along Oundle Road in either direction.

**472.20 Date of next meeting – Thursday 7<sup>th</sup> January 2021.**

The meeting closed at 9.22 pm.