



Orton Longueville Parish Council



Clerk: Mrs. A. Brown, 46 Oakdale Avenue, Stanground, Peterborough, PE2 8TA

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Minutes of the Parish Council meeting held remotely via Zoom on Wednesday 1st July 2020, 7:00pm

Members: 11 Quorum: 4 Public: 16 Orton Park Cricket Club (OPCC): 1

Present: Councillors S. Davis (Chair), J. Armstrong, P. Brentor, J Bull, V Bull, G. Casey,
A. Fisher, L. Passero, N. Penniall, H. Skibsted, and Mrs Brown (Clerk).

**Public question time - Public Bodies (admission to meetings) Act 1960 s1
extended by the LGA 1942 s100**

None.

468.1 Apologies for absence

None.

468.2 Declaration of interests and dispensations

Cllr Casey – 468.3 and 468.7.

Cllr J Bull – 468.5.

468.3 Planning matters

It was RESOLVED to submit comments where appropriate on applications:

**20/00610/FUL - Co-Living development providing 10No. bedrooms at Herlington
House Car Park, Benyon Grove, Orton Malborne, Peterborough:**

Application called in by Parish Council. Submitted objections:

1. It's our understanding that the Roman Catholic Diocese of East Anglia (St Luke's Church) has since 1990 a right of way to pass and repass with all vehicles over the application site;
2. We note the result of the pre-application in January 2020 and accept that this revised proposal reduces the mass of the building but it still affects the setting of the existing built environment;
3. There would be considerable noise, nuisance and disturbance to existing residents (including those living on the ground floor of the proposed build);
4. Parking would be even more restricted than now;
5. The proposed build would heavily impact on those occupants of Herlington House and its existing setting plus that of St Luke's Church. Such density of builds sits against the current built environment and would in our view be overbuild;
6. The right of way currently in operation for St Luke's will be severely restricted by the parking spaces of the new build which will encroach on those vehicles (vans, small lorries) servicing St Luke's;
7. The loss of 8 car parking spaces would significantly exacerbate the current parking problem;

8. The area is primarily a mixed residential and office area and this proposed development of small 1-bed accommodation alters the existing visual amenity (not loss of private view);
9. Outwith this planning application - the adequacy of parking/loading/turning for the existing area is already severely compromised;
10. Layout and density of 10 No bedrooms proposed appears not to provide for disabled persons' access.

A written representation drafted by **Cllr J Bull** will be submitted to the Planning Committee meeting.

Cllr Skibsted will contact the developers and establish their current stance on the application and how much they are willing to compromise. She will liaise with Cllr J Bull and the Clerk.

20/00755/TRE - T1 Horse Chestnut raise crown by 2.5 metres from ground and laterally reduce 2m over drive, T2 Fell Elm Tree, T3 Yew reduce overall by 2 metres, TPO - 99/00005/TPO at 552A Oundle Road Orton Longueville, Peterborough PE2 7ED:

No material considerations.

20/00773/HHFUL - Single storey side and rear extension at 73 Goodacre, Orton Goldhay, Peterborough PE2 5LZ:

In recent years, this property has had several planning applications. The **Clerk** will confirm if this is a new application or a replacement of any previous applications.

468.4 Gloucester Centre redevelopment

The City Council Planning Officer has confirmed that they will re-consult with everyone again and all comments raised at the two meetings which the Parish Council attended last year will be taken on board. This application will go to Planning committee. The consultation will be for 21 days or maybe longer. It is believed; given the timescale for re-consultation and committee (usually there are no committees in August) this will go to committee in September.

It was RESOLVED that the **Clerk**, with the help of **Cllr J Bull**, will write to the Planning Officer, Nick Harding (Head of Planning), Savills and Homes England asking for all outstanding questions raised at last year's meetings to be specifically answered.

Cllr J Bull left the meeting for the next agenda item.

468.5 Local Police matters

None.

Cllr J Bull re-joined the meeting.

468.6 Botolph Green Residents' Association grant application

The application to re-consider the £900.00 funding request to prepare the grass for a post lock-down event was discussed again.

In view of the current Covid-19 situation it seems highly unlikely that the event will be permitted to take place and it was therefore RESOLVED unanimously to reject the grant request. However should the event be held, a new grant request should be submitted by Botolph Green Residents' Association to the Parish Council for consideration.

Cllr Casey left the meeting.

468.7 Family Voice of grant applications

The application to consider the £900.00 funding request towards support for the running costs of the centre was discussed. Family Voice is a registered charity and is losing revenue gained via hire fees as they are closed due to Covid-19 restrictions. Funding received from other sources was used to cover the initial shut down. It was unanimously RESOLVED to award Family Voice a grant award of £1,000.00 to help cover the running costs of the centre. Should additional funding be required a new grant request should be submitted by Family Voice to the Parish Council for consideration.

Cllr Casey re-joined the meeting.

468.8 Up the Garden Bath grant application

The application to consider the £500.00 funding request to renovate and regenerate planters throughout the parish was discussed.

Up the Garden Bath is a newly set up not for profit Community Interest Company (CIC) by Mr Dave Poulton who is the Director/Project Leader. Mr Poulton stated they he works with Youth Inspired members and the local community and the aim is to turn Orton Green by creating small pop up pollinator parks designed to enhance wildlife in the inner city. It is hoped to give ownership of the areas to residents and teach the next generation by getting them involved and eventually take over the ongoing maintenance.

Recycled and repurposed materials are used on projects sourced via their network of like-minded business contacts. It was noted that Cross Keys Homes are re-cladding properties throughout the parish and that Mr Poulton should consider approaching them to see if he is able to have the old cladding and reuse it on his projects.

It was RESOLVED to defer the application until Mr Poulton is able to provide the Parish Council with a 'Licence to Cultivate' issued by Peterborough City Council, a detailed plan of the intended works and an Income and Expenditure spreadsheet to show the financial position of the CIC. It was also brought to their attention of Mr Poulton that according to his policy documents he is both the Safe Guarding and Monitoring Officer and that this is not correct. Mr Poulton agreed to look into this as he was given guidance by PCVS on how to implement these policies.

468.9 Cricket Club

1. OPCC asked if a local football team would be allowed to use ground for football fitness training. The request was withdrawn by OPCC after it was highlighted that the lease only allows cricket to be played at the ground and prohibits any other activity.
2. The 'No Trespassing' signs have been erected in the grounds. As agreed at the grounds walkabout in March 2020, the Clerk reported that she has ordered 6 more duplicate signs to go onto the posts to make them double sided at a cost of £406.51.
3. Fallen over 'Church View' road sign for numbers 1, 2 and 3: Following discussions between residents, OPCC and Cllrs V Bull and Casey, it was agreed that the sign is not required and will be removed.
4. The Clerk confirmed that the OPCC neighbouring resident has not been back in contact regarding his offer of trees.
5. It was highlighted that a tree in the far right hand corner of the ground needs to be cut down as it is poor condition. The **Clerk** will contact Jeff Rowlett and ask him to provide a quotation for removing the tree.
6. The **Clerk** will chase this up the quotation for the planting of Laurel on the western boundary.
7. Members have started booking the training nets however only one net is used at a time. It is hoped that coaching will soon resume for younger members. Cllr Casey asked if OPCC have any set times for the training nets as he has been asked this by

nearby residents. Cllr V Bull stated that he has spoken to a resident about this matter and that OPCC has stated that the nets are being used more and gave an indication of the times that the nets are being used. The nets will also be used when games are being played. 3.1.16 of the lease states that the cricket ground can be used every day from 8.00am to 10.00 pm.

8. The letter box has been fixed to the entrance gate with a name plate for OPCC.

9. OPCC has organised an outdoor quiz night on Saturday 11th July 2020 to raise funds for the club. This is open to club members and the Parish Council.

10. OPCC is looking into purchasing a bowling machine. Such a machine would have helped during the Covid-19 situation.

11. The rubble from the old entrance bridge has still not been removed. The **Clerk** will inform Aragon.

12. It was agreed that Cllr V Bull will hold a key for the entrance gate as he lives nearby and access is sometimes needed urgently by contractors. **OPCC** will have a key cut and give it to Cllr V Bull.

It was RESOLVED to close the meeting and take a 3 minute comfort break at 9.13 pm.

The meeting re-opened at 9.17 pm.

468.10 Parish Councillor Vacancy

The vacancy remains open. The Clerk has circulated the vacancy advertisement to local groups in the area to attract applicants.

468.11 Minutes of previous meeting

The minutes of the meeting held on 4th June 2020 were agreed and RESOLVED as a correct record and signed by the Chair.

468.12 Matters arising from the minutes of previous meetings

1. 465.7.1 – Wingfield property update: Rachel Hughes, Empty Homes Officer has stated that she is looking at whether she can use an Empty Dwelling Management Order (EDMO) for this property.

2. 467.11 - Parish Council Covid-19 Emergency cash fund grant award: Christina Alexander from Peterborough Council for Voluntary Services (PCVS) has informed the Clerk that she has heard from Life Money to whom the grant money was given and there has been very little uptake of the money advice service and asked if the Parish Council has any links with local newsletters. Christina has sent a press release to the Peterborough Telegraph and emailed Orton Sellers to see if they can advertise it. She is sure that there will be a huge demand if the message can get out a bit more.

468.13 Good Neighbours Scheme in Castor

It was agreed to defer this agenda item to the September 2020 meeting.

468.14 Parking issues on village green

Peter Tebb from Highways is still trying to obtain a cost for 100mm x 100mm hardwood fixed posts as they are not standard items within their contract.

The Parish Council is able to find their own contractor but the contractor must have the necessary accreditations and insurances to work on the highway and apply for a Street works licence to undertake the work which incurs a charge of £450. They will also need to supply details to prove that they are qualified to work in the highway.

It was agreed that **Cllr V Bull** will try to obtain a quotation for the works from a contractor that has the necessary accreditations to work in the highway.

468.15 Bulky waste and additional black bin collection

The date of the next bulky waste collection is Saturday 5th September 2020.

Cllr Casey and Cllr Skibsted have looked into arranging an additional black bin collection. They stated that the cost would be approximately £1,400.00 + VAT and that the recent additional black collection that Orton Waterville Parish Council had arranged had a relatively low uptake. In view of this and that the lock down is now easing and that the household recycling centre is open again, it was agreed not to arrange an additional black bin collection as it was not cost effective. The **Clerk** will put a statement on the website relating to this.

468.16 Environmental Issues

The culvert in front of OPCC entrance is overgrown and requires attention. The **Clerk** will contact Peterborough City Council and find out who is responsible for the maintenance.

468.17 Climate Emergency Action Plan

It was agreed that this will be an agenda item at the September 2020 meeting.

468.18 Reports from representatives on outside bodies

1. Report received from Cllr J Bull, Peterborough Parish Forum meeting 19th June 2020:

1. **Results of Brainstorming and SWOT on 26 February 2020** - Agreed to carry out a survey of clerks and chairs to get further insight into why the Parish Liaison Meeting was failing and what could be done about it. June Bull to draft, CAPALC to circulate, working group of June Bull, Richard Clarke, Neil Boyce, John Haste and Henry Clark to analyse survey results and SWOT and report back. Working group meeting to be arranged/b 29 June by Henry Clark.
2. **PCC Liaison Meeting** - We need earlier parish involvement in PCC policy development. Irene Walsh to look into creating a directory of contact officers for each directorate.
3. **Challenges** - Recruiting parish councillors so we have more representative councils. Jawaid Khan to be asked to talk at a future forum about engaging with BAME communities. Not knowing where to find expertise. We could do a skills audit of our parish councillors and set up an expertise bank.
4. **Achievements** - Not discussed owing to time.
5. **Other Business** - Explore the idea of special interest groups where each parish could have a representative to discuss a single topic with other councils, e.g. traffic, policing, public transport, and footpaths and cycle ways.

Future Meetings: 17th July and 21st August 2020.

2. Joint meeting of the Scrutiny Committees - Cllr J Bull to attend meeting 2nd July 2020.
3. Health Scrutiny Committee - Cllr J Bull to attend meeting 7th July 2020.
4. No other reports.

468.19 Finance

1. The following payments were authorised:

Mrs A Brown	Clerk's salary June 2020 (incl. 1 additional hour Clerk's review).	£319.67
Mrs A Brown	Expenses – (stamps, use of home as office June 2020, mileage allowance,)	£28.28
HMRC	PAYE Tax & NI - Clerk June 2020	£79.92
R Harding & Son Landscaping	Holy Trinity maintenance June 2020	£367.50
Orton Waterville PC	Contribution to Zoom subscription June/July	£5.99

CAPALC	Councillor Training x 4	£300.00
Mark Hazlehurst	Internal Auditor Services	£245.00
TOTAL		£1346.36

2. Income received – OPCC Ground rent and Pavilion insurance - £452.33.

3. The end of month accounts was noted.

4. An over spend has occurred in the grants budget due to the emergency funds given to Peterborough Foodbank and Peterborough Council for Voluntary Services to help local residents during the current Covid-19 situation. It was RESOLVED to move £5000.00 from General Reserves to Grants.

468.20 Correspondence received

1. CAPALC Bulletins.

2. CAPALC: Chief Executive Bulletins.

3. CAPALC & NALC: Coronavirus updates.

4. CAPALC: Reminder of 'Drop in Hour' via remote access.

5. Peterborough City Council: Revised garden waste collections.

6. Peterborough City Council: Highlights from the HUB and Communities updates.

7. MAGPAS: Request for funding. A grant application form has been sent to MAGPAS.

8. Update from Action Police and Crime Commissioner: Parish, Town and City Council briefing Tuesday 9th March 2021, 6.00 pm – 8.00 pm (Peterborough Councils).

9. Support available for Cross Keys Homes Tenants.

468.21 For Information

None.

468.22 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 EXCLUSION OF THE PRESS AND THE PUBLIC

This item was not required as there were no members of the public present.

468.23 Clerks annual review

Cllr Davis reported that she had carried out the Clerk's review with the Chair and Cllr J Bull. It was RESOLVED to accept the recommendations in the Clerk's review report.

468.24 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 RE-ADMITTANCE OF THE PRESS AND THE PUBLIC

This item was not required as there were no members of the public present.

468.25 Date of next meeting – Thursday 3rd September 2020 – No meeting in August.

The meeting closed at 9.50 pm.