



Orton Longueville Parish Council



Clerk: Mrs. A. Brown, 46 Oakdale Avenue, Stanground, Peterborough, PE2 8TA

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Minutes of the Orton Longueville Parish Council meeting on Thursday 3rd June at 7:00 pm at Herlington Community Centre, Herlington, Orton Malborne.

Members: 11 Quorum: 4 Public: 0 Orton Park Cricket Club (OPCC): 2

Present: Councillors J. Bull (Chair), J. Armstrong, P. Brentor, V. Bull, L. Passero, N. Penniall, H. Skibsted and Mrs Brown (Clerk).

Public question time - Public Bodies (admission to meetings) Act 1960 s1 extended by the LGA 1942 s100

None.

478.1 Apologies for absence

Apologies were received and accepted from Cllr P Skerritt (personal).

478.2 Declaration of interests and dispensations

Cllr J. Bull – 478.3.

478.3 Local Police matters

None.

478.4 Herlington Community Centre lack of footpath concerns

The Clerk reported that Ward Cllr Casey will be obtaining a petition from Herlington Community Centre for a footpath from the front to the back of the building which he will present to Councillors at the next Full Meeting of Peterborough City Council. If nothing comes to fruition from this action, it was agreed that the Parish Council will look into the purchase of rubber speed bumps to place on the road outside the building to slow traffic down. **Cllr Skibsted** agreed to speak with Cllr Casey about the possibility of putting copies of the petition in the local shops.

478.5 Cricket Club

1. The tree survey report has been received and circulated to all councillors and OPCC. OPCC Committee members have not yet seen the report however it will be discussed at their next meeting. OPCC will carry out what works it can itself and will report back at the next meeting. The Clerk will then obtain 3 quotations from professional tree surgeons for the remainder of the works.

2. Anglian Water Regulations Compliance Inspection report update – OPCC are still trying to get 3 quotations for the works, as well as options on the required works. The Clerk has details of a plumber which she will pass onto OPCC.

3. Hire of pavilion changing room as cricket equipment and clothing showroom – OPCC has received confirmation from the Clerk that the Parish Council has agreed to the hire and they have informed their committee however this has not yet progressed any further. The Parish Council reminded OPCC to send them a copy of the hire agreement including confirmation that the correct insurance is in place. OPCC stated that they will review the hire agreement after 3 months and this will be stipulated in the hire agreement.

4. Registration of lease - The Clerk reported that Terrells Solicitors has received a requisition from Land Registry and is asking the Parish Council come and see them to answer the questions raised, The **Clerk** will arrange the meeting to which she will attend with Cllr J. Bull, Cllr V. Bull, Lynette Durham (OPCC) and an OPCC Trustee.

478.6 Minutes of previous meeting

The minutes of the meeting held on 13th May 2021 were agreed and RESOLVED as a correct record and signed by the Chair.

478.7 Matters arising from the minutes of previous meetings

477.21 Rat infestation at Malborne House – The Clerk reported that Ward Cllr Casey has asked Enforcement to investigate.

478.8 Gloucester Centre redevelopment

No update as Nick Harding, Head of PCC Planning is still off on sick leave.

478.9 Future Co-option procedures

A proposed Co-option policy document, circulated by Cllr Skerritt prior to the meeting was discussed. It was agreed that rather than ask candidates to give a 5 minute presentation, they will instead be questioned by Councillors for up to 5 minutes. Subject to this amendment, it was RESOLVED to adopt the Co-option policy for all future co-options.

478.10 Good Neighbours Scheme

Cllr J Bull reported that she had attended the recent AGM. The Good Neighbours Chair gave his report and commended everyone that came forward during the pandemic as nearly 11,000 people had been helped during the year. Year-end accounts were discussed and that all the money to run the scheme had come from funding. Adrian Chapman, PCC Service Director, Adults and Communities also attended the AGM as a guest speaker. Adrian himself has been volunteering during the pandemic. Orton Longueville Parish Council was also mentioned during the AGM as an urban parish looking to join the scheme. The Good Neighbours scheme has been awarded accreditation by Peterborough Council for Voluntary Services (PCVS) for 3 years.

It was noted that the Parish Council would be the biggest contributor of funds if it joins the scheme however joining the scheme is dependent on the response to the newsletter survey.

478.11 Climate Emergency Action Plan

1. Cllr J Bull reported that the Co-Benefits Action Plans is being written but more work is needed before her final report is ready for circulation.

2. Biodiversity and Environmental Working Group

It was suggested and agreed that the recent receipt of £3,580.54 Community Infrastructure Levy (CIL) is allocated as the budget amount for projects identified by the group, however the Full Parish Council will always approve any projects.

Cllr Skibsted stated that she had received the boundary maps from Cllr Brentor. Cllr Brentor agreed to send the maps to the Clerk for distribution to councillors who can then decide what areas they will look at in conjunction with the Biodiversity and Environmental plan.

Cllr Penniall reported that he had not yet spoken with Dave Poulton from 'Up the Garden Bath' about rejuvenating the community seated areas in Lythemere and does not think that Dave will have the time to join the group as a member, it was therefore agreed to invite Dave Poulton as a guest speaker to a future working group meeting.

It was agreed that the **Clerk** will organise the first meeting of the Biodiversity and Environmental Working group and also invite the people that had expressed an interest in volunteering and helping with the action plan.

478.12 Biodiversity and Environmental Working Group

1. Update and actions – discussed as part of agenda item 478.11.1.
2. Agree budget spend for projects – discussed as part of agenda item 478.11.2.

478.13 Parish Council newsletter

The next issue has been printed and is being distributed this week which includes the Good Neighbours survey.

The next issue will go out in September and articles should be sent to Cllr Skibsted no later than 16th July 2021. It was suggested to ask the Orton Counselling Service for Young people to submit a small article. Alternative neutral colours (cream/light brown), along with the Marquis of Huntly Crest for the newsletter header banner was also discussed as the Parish Council is non-political. It is envisaged that the next newsletter will be made up 50/50 text and pictures. **Cllr Skibsted** will try and ensure that this is the case when the next issue goes to print. The **Clerk** will put a copy of the newsletter on the website.

478.14 Bulky waste collections at the Herlington Centre

The first collection of the year will be on Saturday 12th June 2021, 10 am - 12 pm in the Herlington car park, Orton Malborne. It was agreed that the **Clerk** will draw up a rota with those councillors attending and circulate to everyone on the Friday before.

As Aragon is suffering with a backlog of requests for Food Caddies from residents, they will also be at the collection giving out Food Caddies (inside or outside), to Orton Residents that have already requested them. Residents are invited to come and pick them up during the collection from a separate truck. Aragon will have a list of those local residents which have already put in their request.

Cllr Brentor left the meeting and gave his apologies for the next meeting.

478.15 Purchase of new bins for the parish

Paul Robertson (PCC) has sent through the Parish Council purchase of a bin request for Thuro Grove to Environmental Enforcement and also the Aragon Supervisor asking for their thoughts on the matter. Paul will update the Clerk in due course.

Cllr Skibsted stated that the layby is currently coned off and will contact Rick Bean at Highways to find out why. It was also agreed that the **Clerk** asks Paul Robertson for any information as to why this is.

478.16 Holy Trinity Churchyard Tree survey report

The tree survey report for the churchyard has been received by the **Clerk** and she will obtain 3 quotations for the works identified in the report.

478.17 Environmental Issues

A fallen tree branch at the entrance to Orton Hall Hotel has been reported to PCC. Aragon confirmed that it was their tree and has cleared the branch up. As there is a slight risk of further branch failure, they will be undertaking works to reduce this risk.

478.18 Reports from representatives on outside bodies

1. Parish Council Liaison – next meeting 30th June 2021.
2. CAPALC Peterborough Parish Council Forum – meeting on 24th May was cancelled. The next meeting is on 18th June 2021. All Councillors are invited to attend.
3. Good Neighbours Rural Peterborough AGM – see agenda item 478.10.

4. No other reports.

478.19 Finance

1. The following payments were authorised:

Campus Graphics	Newsletter printing	£297.00
Herlington Community Centre	June room hire	£25.00
Mrs A Brown	Clerk's salary May 2021	£402.10
Mrs A Brown	Expenses – (Use of home as office May 2021, stationery, mileage allowance)	£34.84
HMRC	PAYE Tax & NI - Clerk May 2021	£100.40
HMRC	Tax & NI underpayments May 2021	£203.06
R Harding & Son Landscaping	Holy Trinity maintenance May 2021	£367.50
Mark Hazlehurst	Internal Auditor Honorarium	£249.00
Caroline Hall Arboriculture	Tree survey report Holy Trinity Churchyard	£350.00
Caroline Hall Arboriculture	Tree survey report OPCC	£400.00
CAPALC	Chairman training	£50.00
TOTAL		£2275.84

2. Income received – Community Infrastructure Levy - £3580.54.

3. End of month accounts was noted.

4. It was RESOVLED to update the Cooperative bank mandate with new councillor details. Former Cllr Graham Casey and former Cllr Sheila Davis are to be removed from the bank mandate. Cllr Paul Skerritt, Cllr June Bull and Cllr Janet Armstrong are to be added to the mandate as new counter signatories. Cllr Luigi Passero will remain on the bank mandate.

478.20 Correspondence received

1. CAPALC: Bulletins & update.

2. CAPALC: Highlights from the HUB and Communities updates.

3. CAPALC: Parlaeus Response - Q & A's.

4. CAPALC: Calling for Covid Secure Venues.

5. Peterborough City Council: Carers magazine summer 2021.

6. Peterborough City Council: Expressions of interest for Co-opted Parish Council member for Scrutiny Committee – Children and Education.

7. Peterborough City Council: Early Intervention and Prevention Residents Survey 2021, deadline 10th June 2021: <https://ww.smartsurvey.co.uk/s/EIPResidentsSurvey2021/>

8. Environment Agency Information Leaflet: Grass cutting – reducing flooding.

9. Nene Park Trust: Introduction of parking charges at Orton Mere: Clerk to respond and ask if the Parish Council can have assurances that introducing charges from the existing free parking system will not displace vehicles within the residential area which is already extremely busy and heavily congested. Also ask what benefit is there to residents in the introduction of such charges – can some sort of consideration be given to Nene Park Trust financially supporting the Parish Council in its role of care and maintenance of its green spaces.

10. Latest news from Cross Keys.

478.21 For Information

The Clerk will invite Steve Harknett, PCC Community Connector and the new Ortons Community Connector to the next meeting to introduce themselves to the Parish Council.

478.22 Planning matters

To resolve to submit comments where appropriate on applications:

21/00245/FUL	Replacement of existing pontoon bridge with new arched bridge at Ferry Meadows Country Park, Ham Lane, Orton Waterville,	Comment to be submitted to Planning Dept: -The Parish Council is concerned that a like for like
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	Peterborough	replacement is not going to happen.
21/00246/FUL	Extension to the Lynch Lake Community Hub and external changes primarily the inclusion of two decked areas. One large deck will include a framework canopy including retractable shade/rain covers at Ham Farm House, Ham Lane, Orton Waterville, Peterborough PE2 5UU	No material observations.
21/00249/FUL	Proposed roof lights to north elevation, windows to south and west elevations and fire escape to north elevation at Volunteer Workspace, Ham Farm House, Ham Lane, Orton Waterville, Peterborough PE2 5UU	No material observations.
21/00281/FUL	Re-Consultation: Change of use of land for car storage purposes; erection of building for car preparation purposes; erection of photography booth building with turntable; construction of hard surfacing and associated parking areas; erection of weldmesh fencing; and stopping up of footway at 10A Wainman Road, Orton Longueville, Peterborough PE2 7BU	Comment to be submitted to Planning Dept: - There is concern about 'stopping up of footway' which is used by cyclists and pedestrians, and which is a public Right of Way.
21/00609/FUL	New Fire Exit Doors to North-West Elevation, Installation of Storage Shed and Security Fencing at St Luke's Catholic Church, 26 Benyon Grove, Orton Malborne, Peterborough PE2 5XS	Comment to be submitted to Planning Dept: - It has been observed that the new fire exit door will open into a fenced and gated area - will this provide suitable means of escape?
20/01707/R4FUL	Re-Consultation: Proposed air dome covered pitch and supporting facilities building for the Peterborough United Football Club Training Academy, associated demolition of the Lakeside building and formalisation of existing parking through hard surfacing at Nene Park Academy, Oundle Road, Orton Longueville, Peterborough PE2 7EA	Comment to be submitted to Planning Dept: - All previous comments still stand. - The tree screen plan does not appear to have sufficient trees being planted to compensate.

478.23 Date of next meeting – Thursday 1st July 2021.

The meeting closed at 8.37 pm.