



Orton Longueville Parish Council



Clerk: Mrs. A. Brown, 46 Oakdale Avenue, Stanground, Peterborough, PE2 8TA

☎: (01733) 346483 Email: clerk@ortonlongueville-pc.gov.uk

www.ortonlongueville-pc.org.uk

Minutes of the Orton Longueville Parish Council meeting held remotely via Zoom on Thursday 4th March 2021 at 7:00 pm. The meeting was not recorded.

Members: 11 Quorum: 4 Public: 3 Orton Park Cricket Club (OPCC): 0

Present: Councillors L. Passero (Chair), J. Armstrong, P. Brentor, J. Bull, V. Bull, P. Skerritt, and Mrs Brown (Clerk).

Public question time - Public Bodies (admission to meetings) Act 1960 s1 extended by the LGA 1942 s100

None.

475.1 Apologies for absence

Apologies were received and accepted from Cllrs Casey, Davis, Fisher, Penniall and Skibsted,

475.2 Declaration of interests and dispensations

Cllr J Bull – 475.3.

Cllr J Bull left the meeting for the next agenda item.

475.3 Local Police matters

None.

Cllr J Bull re-joined the meeting.

475.4 Cricket Club

1. Planting of 3 young oak trees – the Clerk reported that she had been contacted by Cllr Casey, in his capacity as a Ward Councillor, with a complaint from a neighbouring resident stating that the 3 new oak trees have been planted too close to his rear boundary fence and would overhang and overwhelm his garden causing issues in the future.

It was noted that the new oak trees had been planted in this location only after expert advice had been obtained from an established tree surgeon and had been agreed by all at the Parish Council meeting on 4th February 2021, agenda item 474.4.1.

It was further noted that:

- The trees will only grow to a height of 60-70 feet over 60-70 years;
- Spread no more than 30 feet (i.e. 15 feet either side of the trunk);
- Due to good drainage soil the roots will grow out equidistantly to a maximum of 12 feet;
- The trees have been planted 11-12 feet from the boundary fence located at the end of the residential garden. This is compliant with Peterborough City Council's tree planting requirement that any newly planted tree should be planted at least 20 feet from a building.

- The Parish Council takes its good tree husbandry measures seriously by acting on expert advice before committing to any action and commissions 2-yearly tree surveys.

It was RESOLVED that the Parish Council will have regard to future tree surveys and consider any need for the new trees to be pollarded or lopped, as and when required. The latter will ensure that they do not reach their full height, overhang, or overwhelm neighbouring gardens. The **Clerk** will write to the resident outlining this information.

2. The recent Trustees meeting report was noted. A copy of the financial report as stated in the Trustees report has not yet been given to the Parish Council. Lynette Durham (OPCC) stated that she will forward a copy as soon as possible.

3. It was RESOLVED that Orton Park Cricket Club continues with a ticket system for alcohol consumption in the pavilion during the 2021 season. The cost of the ticket is to include an alcoholic drink. In the event that a TENs is required for a larger event, the Parish Council will be notified and a copy of the application sent to the Clerk. This will be reviewed for the 2022 season. The **Clerk** will confirm this in writing to OPCC.

4. As the main training coach at OPCC had stepped back from his duties, OPCC had been exploring the possibility of using a coaching company to provide training. However since then, the Head Coach has now come up with a training plan without having the need to employ such a company. Cllr J Bull suggested approaching other local clubs to find out if they could help with coaching.

5. OPCC AGM will be held virtually. This will be a simple meeting to elect new committee members. Details of the meeting will be sent out in due course.

6. OPCC was asked if they had any plans to replant the trees which had been planted by a resident to another part of the ground. It was agreed that the trees need to be assessed by a tree expert to ensure that they have been planted in the correct location. Cllr V Bull agreed to arrange a meeting with the Tree Surgeon (Jeff Rowlett). Cllr Skerritt and an OPCC member will also attend. OPCC will then put this as an agenda item at their next committee meeting. It was also suggested that OPCC should have a written Tree Policy stating what species can be planted and the distance that they need to be from boundaries which can be given to neighbouring residents should there be any future tree related issues.

475.5 Minutes of previous meeting

The minutes of the meeting held on 4th February 2021 were agreed and RESOLVED as a correct record and signed by the Chair subject to the following additions to agenda item 474.15.1 invoice description for Society of Local Council Clerks to be changed to 'Clerk's joint annual subscription with Orton Waterville PC' and 'Cllr Armstrong to read through Clerk's 'Society of Local Council Clerks' magazine for any important content'.

475.6 Matters arising from the minutes of previous meetings

1. **474.13.2. Bin for lay-by opposite Thuro Grove entrance** – The Clerk is waiting for Paul Robertson (PCC) to respond.

2. **472.17.3 PCC Remuneration Panel – Parish Council Questionnaire** – The **Clerk** will ask Democratic Services if they are able to provide any results from the questionnaire as the report was deferred as an agenda item at the Full Council meeting on 27th January 2021.

3. **474.11 Parish Council website** – Updates agreed at the last meeting have been done. Cllr Fisher will be asked to add ECO information to the website.

475.7 Gloucester Centre redevelopment

The meeting was informed that last week, the Gloucester Centre Residents Action Group's (GCRAAG) with Cllrs J Bull and V Bull as Parish Council representatives attended a walkabout on the Gloucester Centre site and found it evident that the bat barn materials appeared to not be as stipulated in the approved plans. It was also noted that 2 bat poles (large telegraph poles) for roosts, were sited so close to a busy highway

that no bats would ever occupy them due to the constant noise and vibrations of HGVs, lorries and cars on the Nene Parkway.

Further emails were sent to Nick Harding, PCC Head Planning, Homes England and Savills asking why the buildings materials were not as stated on the planning application and a request was made asking if the 2 telegraph poles for roosting could be moved away from the road.

On behalf of the GCRAG, the Clerk sent an email request to Gillian Beasley, PCC Chief Executive, asking to meet her on site (with social distancing measures in place), along with Cllr J Bull and V Bull as Parish Council representatives to raise their concerns with her. Gillian Beasley responded and said that in the first instance she would ask Nick Harding, Head of Planning, to meet with the group and report back to her. The Clerk is in the process of arranging this meeting.

Cllrs Armstrong, Brentor and Skerritt offered to visit the site and meet with residents when Cllrs J Bull and V Bull are unable to. Cllr Passero offered to arrange a meeting with the Police Wildlife Officer and will liaise with Mrs Deoraj from the GCRAG.

475.8 Good Neighbours Scheme

Cllr Skerritt reported that he had spoken with Cate Harding from the Good Neighbours Rural Peterborough Scheme (GNRP). The scheme she coordinates has taken off well and they are now taking referrals from the Peterborough Covid Hub and Adult Social Care teams. This has obviously led to a high demand but also, due to these referrals, has led to a new problem in that some needs are outside GNRP operating area. A number of referrals are in the Ortons.

Cate was due to come back with answers to questions on demonstrating social return on investment but now has other developments since the last meeting and wanted to update the Parish Council on them.

There is the possibility of funding for the Parish Council which could negate or reduce the initial membership fee. Cate has been busy trying to secure further grants with PCC to help GNRP for a further year. Following a recent meeting she was contacted by CCG who fund a scheme in Cambridge and want to expand this to Peterborough and more importantly within urban areas. These discussions are in an early stage and Cate has agreed to keep Cllr Skerritt updated with all developments.

Cllr Skerritt stated that until there is more funding information from Cate, the Parish Council should continue with the route agreed at the last meeting which was to survey the community in the next Parish Newsletter and evaluate the needs and ensure that they can be matched with sufficient volunteers. Cllr Skerritt has so far received feedback from Cllr J Bull but asked for any further feedback on the new article and questionnaire which he had written and circulated to all councillors prior to the meeting which will be included in the next newsletter.

Cllr Skerritt was asked if he has a final version of the volunteer spreadsheet as the current spreadsheet does not appear to have had any information added. It was agreed that as Ward Councillors, **Cllrs Casey** and **Skibsted** are asked to look at the spreadsheet as they are best placed to say if the groups listed are still active.

475.9 Climate Emergency Action Plan

Cllr J Bull reported that she is $\frac{3}{4}$ of the way through with writing the bio-diversity and green environment spreadsheet. She has been contacted by Hannah Swinburne, Principal Climate Change Officer at PCC offering help with the plan and Matthew Bradbury independent chair of the Peterborough Towns Board has also shown interest.

Additionally there has also been political interest in the plan however Cllr J Bull stated that the plan should be for everyone and that CAPALC are keen to take it forward.

475.10 Parish Council newsletter

Cllr Brentor reported that the newsletter has been printed however he has been unable to contact the agreed distributor. After a vote of 5 in favour and one abstention by Cllr Passero it was RESOLVED to set an emergency maximum budget of £400.00 to pay for an alternative delivery person.

The Clerk reported that with the help of Cllr J Bull she had submitted a grant application for the Parish and Community Covid-19 Grant Scheme 2021 to help with the newsletter printing and delivery costs. If successful the next edition of the newsletter will need to contain COVID-19 advice/guidance.

31st March 2021 was agreed as the deadline for articles for the next newsletter.

475.11 Parish Council meetings after May 2021

As there is no information on the government's intention to extend the Temporary Regulations for remote meetings past 6th May 2021 (Election Day), it means that meetings will revert back to the Herlington Centre after that date. The Clerk reported that she has already contacted the centre and asked if meetings can take place in the main hall to be able to maintain social distancing. The centre has informed her that they currently operate a one way system; with sanitising stations at all doors along with bacterial wipes and that they will get back to her regarding the main hall as restrictions may change by then. In the event that the hall is not available, the Goldhay Centre was suggested as an alternative venue.

It was agreed that Cllr Skerritt will carry out a risk assessment for the return of face to face meetings.

475.12 CAPALC membership renewal invitation 2021-2022

It was RESOLVED to renew the CAPALC membership for 2021-2022 at a cost of £1277.35. This includes the additional fee of £50.00 for the Data Protection Officer Membership scheme.

475.13 Parking issues on village green

The Clerk reported that she had sent the quotation for the erection of wooden posts around the village green to Highways after the last meeting. She has since chased them up as she has not yet heard back from them after receiving acknowledgement of her original email.

475.14 Environmental Issues

None.

475.15 Reports from representatives on outside bodies

1. CAPALC Parish Forum meeting 19th February 2021. Report by Cllr J Bull:

Nicola Warnock, Office of National Statistics gave us a further update on Census 2021.

TV adverts gone live. Cards issued to all households telling them what to expect. 16 Character access codes to go out imminently. Parish councils can play their part in broadcasting census information given not all will be able to complete the census online. Census Day is Sunday 21 March 2021.

People can request a paper census via Peterborough City Council (01733 747474).

Everyone must complete the census and provide accurate information. It helps decide how services are funded in our area.

Safety of information is a top priority. No one can be identified in the statistics published. The personal information people give is protected by law. Personal information is any information that can allow a person to be identified e.g., your name, address or date of birth. ONS Census do not share this information.

Full individual census records are kept secure for 100 years and only then can they be seen by future generations.

General information regarding how services can be better funded in our locality will be collated and made available in 12-18 months' time. This information is about demographics, levels of employment, types of housing et al within geographic areas of Peterborough.

Kitran Eastman, CEO of Peterborough Limited talked about Vivacity and Aragon Direct Services. Her part of Vivacity covers pools and fitness centres i.e., regional pool; Jack Hunt pool; Vivacity Premier Fitness, Bretton & Werrington centres for health & wellbeing. They also run Club Viva (after & pre-school activities), plus the Governments Fit & Fed initiative for local school children.

Aragon Services Direct are responsible for Peterborough City Council's:

- Grounds maintenance
- Waste & bin collection/management and routes
- Street care/cleaning
- Passenger Transport – mainly home to school
- Property maintenance & cleaning

Residents can report a variety of issues online, including bins and rubbish, litter, street cleaning, fly tipping, request new bins, issues with public trees, damage to play areas including graffiti on public buildings or in public parks, public open spaces & underpasses.

They can do this online at <https://www.peterborough.gov.uk/contactus>

Telephone: 01733 425300 (opening hours: Mon – Fri., 8am -5pm)

Email: enquiries@aragondirect.co.uk Address: Nursery Lane, Peterborough PE1 5BG

Next Parish Forum meeting – Friday 19th March 2021. Star speaker Pat Carrington to talk about Peterborough Culture & City College.

2. Joint meeting of the Scrutiny Committees 22nd February 2021- PCC medium term financial strategy 2021/22 – 2023/24; Phase 2 Budget proposals. Report by Cllr J Bull:

https://www.youtube.com/watch?v=3tQjwLJ0eWs&feature=emb_title

A Government bail-out will let the council borrow up to £4.8m for this year, followed by up to £20m for 2021/22, and enable it to set a legal balanced budget in 2021/22 to avoid bankruptcy.

Since the phase one budget proposals in October several funding changes and re-estimates have occurred, which in combination with revised estimates total £23.8m. Those, plus the exceptional support package, have led to the balanced budget for next year.

Separately, the proposal includes some capital budgets for approval to occur over 3 years, including around £30m for the Vine hub on Bridge Street, of which £28.3m is funded through the Towns Fund.

Another £17m spread across 20/21 to 22/23, will be needed to purchase the current TK Maxx premises (£10m of which is third party funding), while other capital projects include £426k for the Fletton Quays access road and £178k for surfacing at Dodson House.

Changes from Phase 1 estimates include:

- The council has been allocated £6.36m as part of the LG Provisional Finance Settlement. This grant (from an overall government pot of £1.55billion) is a one-off and is intended to support local authorities with the continued pressures caused by Covid-19;
- Also, a one-off grant of £1.59m from the Chancellor (given to many authorities across the country) will compensate the authority for the additional costs associated with the increase in Local Council Tax Support caseloads;
- In addition, a lower tier services grant of £0.28m has been allocated, paid to local authorities with lower tier functions (i.e., districts & unitary authorities) to ensure that no authority suffers a loss of Core Spending Power in comparison to 2020/21;
- Lastly, the Council has received notification that the Tackling Troubled Families Programme will continue in 2021/22, when it was originally assumed the grant funding would cease - this equates to £753k.

The estimated business rates collection deficit - showing income less than budgeted - has been revised; while council tax collection rates have also "increased significantly".

A council tax rise by up to 4.99%, which includes a 3% Adult Social care precept and a 1.99% General Council Tax increase, has been officially proposed.

A New Homes Bonus of £988k is part of a funding scheme which incentivises and rewards councils for housing growth within their area, and more so when homes are affordable or empty homes are brought back in to use.

The Council's Data Protection role is now to be shared with Cambridgeshire County Council, which will generate a saving of £38k.

It is also proposing to investigate and implement a joint Blue Badge service with Cambridgeshire County Council, to generate a saving on staffing costs of £13k.

COVID-19 and other factors have pushed up estimates in some areas meaning savings are "unachievable".

A previously predicted 20/21 reduction in agency staff of £447k was shelved to ensure there are adequate levels of social care workers and care staff.

In addition, a savings target for Business Improvement has been reduced by £68k due to the "increased complexity and volume of data and insight required for COVID-19 response and recovery", and a redesign of the council's business support function has not happened as it is as "lean as it can be at this point", reducing the savings target by a further £146k.

Elsewhere there are a huge number of pressures in social care, which the council aims to tackle through an additional 104 beds commissioned by the council for patients discharged from hospital into other care settings during phase one of Covid-19.

The council had been on track to achieve a £300k saving in placement costs for children in care in 20/21, and a further £500k saving in 21/22. However, it now assumes a potential pressure of up to £2m in additional placement costs over the coming years.

Other proposals, some of which were highlighted in Phase 1, include:

- Increasing the brown bin collection service from £45 to £50 per year and introducing a £25 charge for a second bin;
- Switching off some streetlights or altering levels between midnight and 5am, which could save £100,000 a year;
- An increase in fees for street naming to generate £6,000 a year, in tandem with a review of fee levels to ensure costs are recovered from;
- Using £150k of capital funding to allow areas of highways to be improved rather than one-off patching, which would generate a further £150k savings;
- A £59k proposal will look to delete three part-time non-essential vacant posts from adults and safeguarding;
- The housing service is proposing a new permanent housing assistant director role at an annual cost of £127k following on from an interim appointment covering the same scope of work which has "already been successful in achieving key objectives such as ending the use of B&B accommodation, reducing the backlog of homelessness and housing register cases, and reducing the number of new homelessness cases requiring temporary accommodation;
- There is also a proposed project to establish a housing management and repairs service within the Housing Service to save £160k and proposed improvements to temporary accommodation and traveller sites income collection, and debt collection more generally, in the Housing Service which would generate a saving of £205k.

Timetable: There will be no public consultation for Phase 2 due to the nature of the proposals included (i.e. Government bailout). Phase 2 proposals go to Cabinet 23 February and to full council on 3 March.

3. Parish Council Liaison Committee meeting 23rd February 2021. Report by Cllr J Bull:

Matt Oliver, Think Communities Manager delivered a presentation on Peterborough City Council's updated response to the COVID-19 pandemic. The Parish Council Liaison meeting debated the report and in summary, key points raised and responses to questions included:

- Issues around anti-vaxxers and misinformation.
- Some concerns re. efficacy of Oxford AstraZeneca v. Pfizer vaccines are apparent amongst local communities.
- The quality of the data on the pandemic was constantly improving. The Public Health team can provide further information.
- Parish Councils can play their part in ensuring vaccine take-up is on track.
- Accepted that the city's R rate is currently the second highest in the region sitting below Corby - so messages of vaccine take-up along with face, space and hands still applies – even to those who have been vaccinated.

Richard Astle of the Langdyke Trust gave a presentation on the John Clare Countryside Project. See <https://langdyke.org.uk> for more information.

Basically, the Langdyke Countryside Trust is a community organisation dedicated to the preservation and conservation of the natural and built heritage around Peterborough and Stamford. Outdoor spaces like country parks enable good health and wellbeing.

Think Communities Update. Matt Oliver detailed the areas of deprivation and explained that there is a new COVID-19 parish and community grant scheme that Peterborough City Council is offering. New grants of up to £500 to local groups, with the aim of supporting community engagement and outreach efforts and assisting local residents who are self-isolating.

The grant could be used for:

1. Printing materials, online marketing and engagement tools to promote adherence to Covid-19 regulations.
2. Resources and materials that make places and spaces more Covid-19 compliant
3. Other products to prevent transmission of Covid-19 and promote self-isolation for those that need it, e.g., groceries and masks to be distributed to local residents.
4. Supplies, physical and/or digital resources that enable groups to deliver.

Eligibility:

- constituted community groups in Peterborough (applications from non-constituted community groups and mutual aid groups will also be considered on a case-by-case basis);
- • faith-based organisations in Peterborough;
- • Parish councils in Peterborough

Closing date for applications: Friday 5th March 2021 at 5pm. Full details or further enquiries, please contact Communitygrants@peterborough.gov.uk Applications can be made to <http://bit.ly/2XXnkmt>

Lastly, Matt Oliver outlined the work that the community connectors (Jess Kennedy & Steve Harknett) are doing as regards the Asset Based Community Development programme. He reminded all that assets include people.

It was accepted that parish councils have a real role to play here as they know their communities best – being closest to the issues in their locality.

Next Parish Liaison Committee meeting is 21 April.

4. To receive any other reports

Next Health Scrutiny Committee meeting is 15th March 2021.

475.16 Finance

1. The following payments were authorised:

Campus Graphics	Newsletter printing	£267.00
Mrs A Brown	Clerk's salary February 2021	£402.10
Mrs A Brown	Expenses – (postage costs, use of home as office Feb 2021, mileage allowance)	£30.35
HMRC	PAYE Tax & NI - Clerk February 2021	£100.40
R Harding & Son Landscaping	Holy Trinity maintenance February 2021	£367.50
Orton Waterville PC	Contribution to Zoom subscription Feb/Mar 2021	£5.99
TOTAL		£1173.34

2. Income received – none.

3. The end of month accounts was noted.

475.17 Correspondence received

1. CAPALC: Bulletins.
2. CAPALC & NALC: Coronavirus updates.
3. Peterborough City Council: Highlights from the HUB and Communities updates.
4. CAPALC: Return to face to face meetings and virtual meeting update.
5. CAPALC: Extending the remote meeting regulations.
6. CAPALC: Roadmap for lifting lockdown.
7. Environment Agency: Factsheet highlighting types of maintenance work which is carried out on flood defences.
8. Cross Keys Homes: Online courses and career support.
9. Stroke Association: Information programme for stroke survivors and colleagues.
10. Helping Local Councils secure external funding: Free webinars.
11. Peterborough Youth Council recruitment.
12. Cross Keys Homes newsletter.

475.18 For Information

Information to promote the Covid-19 vaccination will be placed on the website and Cllr Skerritt will prepare an article for the next newsletter.

475.19 Planning matters

It was RESOLVED to submit comments to Planning where appropriate on applications:

21/00012/OUT	Revised application: Erection of two storey dwelling with basement with matters of appearance and landscaping reserved at Land Adjacent To 33 The Village, Orton Longueville, Peterborough PE2 7DP	Material observations previously made by Orton Longueville Parish Council still stand as follows: There are concerns that: <ul style="list-style-type: none"> • The proposed basement is bigger than the footprint of the building. • If approval is given to remove the mature Leyland Cypress and Deodar Cedar with a substantial root system, neighbouring properties may be affected by this and incur some sort of damage.
20/01034/HHFUL	Revised application: Two storey extension to side and rear elevations, conversion of loft to habitable space and extend existing games room to rear at 10 Grange Crescent, Orton Longueville, Peterborough PE2 7EB	No material observations.
21/00064/HHFUL	Single storey extension to rear of dwelling at 6 Longwater, Orton Longueville, Peterborough PE2 7JS	No material observations.

475.20 Date of next meeting – Thursday 1st April 2021.

The meeting closed at 9.12 pm,