



Orton Longueville Parish Council



Clerk: Mrs. A. Brown, 46 Oakdale Avenue, Stanground, Peterborough, PE2 8TA

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Minutes of the Parish Council meeting held remotely on Thursday 7th May 2020, 7:00pm

Members: 11 Quorum: 4 Public: 1 Orton Park Cricket Club (OPCC): 1

Present: Councillors J Bull (Chair), J Armstrong, V Bull, Brentor, Fisher, Penniall, Skibsted, Casey and Passero (from 7.11 pm) and Mrs Brown (Clerk).

Cllr J Bull agreed to Chair the meeting as Cllr Passero was experiencing audio issues during the meeting.

Public question time - Public Bodies (admission to meetings) Act 1960 s1 extended by the LGA 1942 s100

None.

465.1 Apologies for absence

Apologies were received and accepted from Cllr Davis (Personal).

465.2 Declaration of interests and dispensations

Cllr J Bull – 465.5.

Cllr Casey – 465.21.

465.3 The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations

The new regulations came into force on 4th April 2020 and are temporary expiring in May 2021. They allow Parish Councils to hold meetings remotely until 7th May 2021

In summary the regulations permit the holding of remote meetings with conditions:

- Local councils can decide the methods they will use to facilitate the holding of remote meetings.
- There is no requirement to hold an annual meeting. As the first point of business is to appoint a Chairman, the regulation allows the appointment to continue until the next annual meeting of the authority or until such a time as they may determine. This means that the current Chairman will remain in place until the next annual meeting is held (possibly next year) unless the council decide to elect a replacement earlier.

465.4 Parish Councillor Vacancy

The vacancy remains open. The Clerk reported that the Parish Council should make a resolution about how the 'Declaration of Office' form will be signed when a co-option takes place during a remote meeting. This will be on the agenda next month.

Cllr J Bull left the meeting for the next agenda item.

465.5 Local Police matters

No update from the police was received.

Cllr J Bull re-joined the meeting.

465.6 Minutes of previous meeting

The minutes of the meeting held on 5th March 2020 were agreed and RESOLVED as a correct record of the meeting. The minutes will be signed by the Chair at the first non-remote meeting when the current Covid-19 government regulations have been lifted.

465.7 Matters arising from the minutes of the previous meeting

1. 464.7: 463.11.1. Botolph Lane Flooding – The works have been completed to the satisfaction of the residents.

2. 464.7: 463.11.2. Wingfield property issue: Cllr J Bull stated that she had received no update regarding the property and will take this forward to the next meeting.

3. 464.13.2: Orton Longueville United Charities: This is still on-going as still no response has been received from Barclays HQ regarding the charities' investments.

465.8 Botolph Green Residents' Association grant application

Mr John Sharman attended the meeting and explained that as the Festival on the Green had been cancelled due to Covid-19, the Residents' Association were instead planning a 'Post lockdown Festival' in late summer/early autumn. However for this to take place, he stated that the grass must be prepared and kept in condition to fulfil the City Council regulations for outside events with the cost being £900.00.

It was suggested by the meeting that the Residents' Association could purchase a sit on grass mower and cut the grass themselves. Mr Sharman stated that they had already looked into this option and the legal and health and safety issues involved did not make this viable. It was also suggested to Mr Sharman that he should contact Orton Park Cricket Club (OPCC), regarding grass cutting contractors, as they have recently employed a contractor to make additional cuts at their ground at a very reasonable cost.

The Parish Council acknowledged that at this moment in time it could not be guaranteed that the event would take place due to the uncertainty as to when lockdown restrictions will be eased, and that the money spent on the grass, if the event doesn't take place, could have been spent better elsewhere. It was therefore agreed to defer the decision on this agenda item until the next meeting as lockdown restrictions are due to be reviewed and may by that time, give a better indication as to when large gatherings may be permitted again. Mr Sharman stated that in the meantime he would contact OPCC and obtain more information regarding their grass cutting contractor. The **Clerk** will give Mr Sharman contact details for OPCC.

465.9 Gloucester Centre redevelopment

The Clerk reported that there was no update regarding the planning application and that the Planning Department will re-consult when revised plans have been submitted.

Cllr J Bull stated that on 30th April 2020, a letter from residents had been published in the Peterborough Telegraph voicing their concerns about the proposed development. She also stated that a demolition notice had gone up near the Gloucester Centre during lockdown and that the planning portal had been updated with a new plan. Further mitigation protests have delayed the demolition start to March 2021; however the bat barn and licence application has been approved.

Resident Sue Deoraj is still working on behalf of all residents and is planning a meeting with them next week via Zoom.

465.10 Cricket Club

1. The entrance bridge repairs have been completed however the old rubble has not yet been taken away and the pipe under the new bridge is not exposed to allow water to pass through. Also the first brick from the first course, on the left hand side, looking from the road, has come loose. The **Clerk** will bring these points to the attention of the Surveyor at Aragon.

2. The Clerk reported that the lease registration forms and deposit fee sent to Terrells had been acknowledged as received by them. The Clerk has also confirmed to Terrells that no Stamp Duty had been paid when the lease was signed. The Clerk is awaiting further instructions from Terrells.

3. a. Minutes from the March 2020 walkabout and Trustees meeting have been circulated to everyone. Cllr V Bull asked everyone to ensure that they had read them.

It was noted that during the walkabout OPCC had stated that they had obtained 3 quotations to improve the driveway as it was in a bad state of repair. The driveway was to be scraped back and edged with 2 passing places created. However as the works were stopping at the top of drive before the pavilion it was agreed that the repairs should be done a bit further towards the pavilion to ensure that all pot holes had been repaired. OPCC agreed to obtain a further quotation for these works from the preferred contractor which they had in mind. OPCC stated that they have now obtained a further quotation but there had been no increase in the costs and is still £3600.00 + VAT. As the lease stipulates that such costs are to be split 50/50 between the Parish Council and OPCC, it was RESOLVED that the Parish Council will pay 50% of these costs. OPCC will pay the contractor the full amount and invoice the Parish Council for 50% of the costs.

b. The walkabout also highlighted that the Laurel hedge on the western boundary still had gaps in it. The **Clerk** agreed to obtain a quotation for planting of 4 metres of Laurel.

c. Major tree works were also identified during the walkabout which includes the large tree in the far right hand corner of the grounds being reduced in height. The Clerk has obtained a quotation of £2600.00 + VAT from Jeff Rowlett for carrying out the works. It was RESOLVED that the works go ahead.

4. A proposal had been received from a local resident to plant some trees within the grounds of the club. The resident stated that he would purchase the trees and also maintain them. A matter of concern was raised whereby accepting such a request would give the resident the right to enter the ground and set a precedent to other residents.

Cllr Armstrong left the meeting.

Cllr Penniall proposed that the original proposal be rejected and instead the resident should be asked to donate the trees to OPCC as a gift, However OPCC will need to confirm that they actually want the trees and will maintain them. Clear rules will also need to be set about the donation.

Cllr Armstrong re-joined the meeting.

It was RESOLVED that the original proposal from the resident be rejected and the **Clerk** will contact the resident and inform him of the Parish Councils decision.

5. a. Cllr Brentor and Cllr Armstrong stated that they would like to be shown around the cricket ground as they were unable to make the walkabout. OPCC agreed to arrange this and it was confirmed that social distancing will be observed when this takes place.
- b. The new training nets have been erected however the green net which divides the 2 sections is too bright and will be changed to black by the contractor.
- c. The new scoreboard has been put up in the same place as the old one and is plugged into an external electrical socket. Cllr V Bull asked OPCC if the electrical socket is RCD (Residual Current Device) protected as any external electrical socket must be protected in this way. OPCC stated that they would find out.
- d. The No Trespassing signs still need to be erected. The **Clerk** will ask the contractor to do this as soon as possible.
- e. OPCC was congratulated on receiving a Coronavirus Hardship grant of £10,000.00 from Peterborough City Council. These funds have lifted a weight of their mind in keeping the club going during the current situation.
- f. It was noted that Cllr V Bull still needs to look at OPCC's maintenance book.
- g. On behalf of the Parish Council, Cllr J Bull was grateful that Mark Durham had reconsidered his position as Chairman of OPCC and thanked Lynette Durham for all her work in liaising with contractors during the recent works.
- h. On behalf of OPCC Lynette Durham thanked the Parish Council for their work and commitment and that everyone at the club was grateful for this.

465.11 **Parking issues on village green**

It was agreed not to pursue with the recent Legal Order in view of the responses received to the first consultation which were 2 in favour and 6 against; and with a number of questions raised by those against which would need to be answered by the Parish Council in order to proceed with another Legal Order.

The white line to delineate a footpath outside no. 24 The Village, Orton Longueville, which was included in the Legal Order, is still going to be painted for the health and safety of pedestrians. The Clerk stated that Highways have raised a works order for this to be done.

The Clerk stated that Peter Tebb (Highways) had suggested a post and rail fencing around the village green as a physical deterrent could be erected. The cost of this would be in the region of £10,000.00 and would need to be met by the Parish Council. Cllr V Bull suggested that as an alternative to this, short oak wooden posts mounted in the ground close together would be more of a deterrent. It was agreed that the **Clerk** will obtain firm costs from Peter Tebb for both options.

465.12 **New Parish Council website and Councillor Emails**

The new website is up and running however changes are still being made to the layout. www.ortonlongueville-pc.org.uk

The Clerk is in the process of setting everyone up with a new email address and will be sending these to everyone individually with their password next week.

465.13 Bulky waste collections

The next collection is on 6th June 2020 however it was agreed to cancel it as lockdown rules are still in place and many councillors are self-isolating as advised by the government. In addition to this, the Parish Council cannot guarantee the safety of councillors, contractors and residents during the collection.

465.14 Speedwatch

The Orton Oracle is still not being distributed at the moment due to the current situation. The volunteer advert should be in the next publication whenever that will be.

465.15 Environmental Issues

None.

465.16 Reports from representatives on outside bodies

1. Orton Counselling Service for Young People (OCSYP)

In her absence, Cllr Davis submitted the following report from the meeting which she attended 10th March 2020:

‘OCSYP only have 2 active counsellors at present and have a waiting list of 18 children. They are currently trying to recruit another counsellor.

From December to February they gave 67 counselling sessions and records from students that had finished showed stress to be the main reason for needing the counselling.

I gave them the information about the Citizen's Advice Centre only being available by phone now and they were pleased to know this as it was news to them.

The next meeting is due on 22nd September 2020 at 9.30pm in Dobies Café’.

2. Health Scrutiny Committee Meeting

Cllr J Bull, appointed as Co-opted Member on behalf of all the Parish Councils in Peterborough gave the following report from the meeting which she attended on 9th March 2020:

‘Committee discussed the following items:

- Ambulance Service – Recent changes; Impact of changes; Vision; Performance and challenges. Basically, some improvements over last report but ambulance delays at hospital during handover still an issue.
- NHS Long Term Plan Response. The response to the national Long-Term Plan (LTP) is one of the key priorities on which the Cambridgeshire and Peterborough (C&P) Sustainability and Transformation Partnership (STP) needs to focus. The paper presented to committee provided an update on the C&P STP response to the LTP and on the work currently in progress for 2020-21. This was noted by the committee.
- Cabinet Portfolio Holder For Public Health Performance Report – Introduced by Cllr Wayne Fitzgerald as the responsible city council cabinet member but he elected to defer to Dr Liz Robin in respect of responses to virtually all the questions from committee members.
- Consultation On The Cambridgeshire And Peterborough Draft Joint Health And Wellbeing Strategy 2020-24. See report at <https://www.peterborough.gov.uk/asset-library/joint-health-andwellbeing-strategy-2020-24-executive-summary.pdf>

465.17 Appointment of Representatives to outside bodies

Orton Counselling Service for Young People – Cllrs Davis and Brentor.
 Parish Council Liaison – Cllr J Bull.
 OPCC Trustees – Clls Passero, V Bull and Penniall.
 Orton Local Action Group – Cllrs Skibsted and Armstrong.
 Police Liaison – Cllr Penniall.
 Orton Longueville United Charities - Cllrs J Bull and Penniall.

465.18 Finance

1. The following payments were authorised:

Mrs A Brown	Clerk's salary March 2020 (incl. 6 additional hour's bulky waste, OPCC walkabout & Trustee meeting).	£371.24
Mrs A Brown	Expenses – (stamps, use of home as office Mar 2020, mileage allowance,)	£41.51
HMRC	PAYE Tax & NI - Clerk March 2020	£92.80
Narkedesign	New website design and build	£349.00
Narkedesign	12 months Website Hosting, Email, Support, Backups	£150.00
R Harding & Son Landscaping	Holy Trinity maintenance March 2020	£367.50
Terrells Solicitors	Deposit for OLPC/OPCC lease registration	£250.00
Orton Counselling Service for Young People	S137 Grant LGA 1972	£1500.00
Mrs A Brown	Clerk's Salary April 2020	£309.50
Mrs A Brown	Expenses – (stamps, copier paper, use of home as office Apr 2020, mileage allowance,)	£33.45
HMRC	PAYE Tax & NI - Clerk April 2020	£77.20
HMRC	Overdue HMRC payments 2018 - 2020	£116.25
Garfield Builders Limited	OPCC Entrance bridge repairs	£4392.00
Came & Company	Parish Council insurance renewal	£1776.45
Peterborough Limited	Bulky waste collection 7 th March 2020	£519.30
R Harding & Son Landscaping	Holy Trinity maintenance April 2020	£367.50
Orton Waterville PC	Contribution to Zoom subscription	£5.99
CAPALC	Webinar – Employment HR & Coronavirus	£10.00
Rialtas Business Solutions	Alpha Software Annual Support and Maintenance Licence 2020/21	£148.80
TOTAL		£10,878.49

2. Income received

1st instalment precept	£17,420.00
1st instalment precept Burial Grounds	£1710.00
1st instalment precept Recreation grounds	£1907.50

3. The end of month accounts was noted.

4. The publication date for the End of Year audited accounts has moved from 30th September to 30th November 2020.

465.19 Correspondence received

1. CAPALC Bulletins.
2. CAPALC: Chief Executive Bulletins.
3. CAPALC: Councillor training day dates.
4. CAPALC: Annual Conference 26th November 2020.
5. CAPALC & NALC: Coronavirus updates.
6. NALC: Ground-breaking research on dementia.
7. Post Office: Branch temporary closure at Oakleigh Drive.
8. Cambridgeshire Bobby Scheme Thank you letter for recent grant award.
9. Citizen Advice Peterborough: Face to face drop-in service closed 1st April 2020.
10. Find Fitness: Free active Holiday Clubs for kids.

11. CAPALC: Penny Bryant is new CEO following Ian Dewar's departure.
12. CAPALC: 'Drop in Hour' – bi-weekly sessions with CAPALC by remote access.
13. Peterborough City Council: Highlights from the HUB.
14. Peterborough Local Community Resilience Group (CRG)/Hub.

465.20 For Information

1. Cllr Skibsted reported that as a City Councillor she has been involved with the distribution of PPE masks to care homes in the city including Longueville Court and The Maples. She also stated that in September 2020 'Peterborough Presents' are running an art project at the Herlington Centre and have selected a local artist to lead the project.
2. VE celebrations are taking place tomorrow locally and nationally. There will be a 2 minute silence at 11.00am.

465.21 Planning matters

It was RESOLVED to submit comments where appropriate on applications:

20/00493/HHFUL	Ground floor rear extension at 528 Oundle Road, Orton Longueville, Peterborough PE2 7EA	No material observations.
20/00545/CTR	Prune Sycamore tree branches from neighbouring property to restore 2m clearance between roof and tree at 2B The Village, Orton Longueville, Peterborough PE2 7DN	No material observations.
20/00584/HHFUL	Demolition of existing conservatory with glazed roof and addition of rear single storey lean to extension on the same footprint at 66 Medeswell, Orton Malborne, Peterborough PE2 5PA	No material observations.

465.22 Date of next meeting

- Extra-Ordinary meeting to establish a covid-19 emergency cash fund Thursday 14th May 2020.
- Parish Council meeting Thursday 4th June 2020.

The meeting closed at 9.04 pm.