



Orton Longueville Parish Council

46 Oakdale Avenue
Peterborough PE2 8TA

tel: 07907 160161 • email: clerk@ortonlongueville-pc.gov.uk • web: ortonlongueville-pc.gov.uk

Minutes of the Orton Longueville Parish Council meeting held on Thursday 27th July 2023, 7:00pm at The Goldhay Centre, 105 Paynels, Orton Goldhay, Peterborough PE2 5QP

Members: 11 Quorum: 4 Public: 4 Orton Park Cricket Club (OPCC): 1

Present: Councillors N. Penniall, (Chair), J. Armstrong, N. Boyce, D. Brennan, R. Bulkeley, and Mrs Brown (Clerk).

Public question time - Public Bodies (admission to meetings) Act 1960 s1 extended by the LGA 1972 s100

1. The church warden from Holy Trinity Church asked the Parish Council (PC) to consider continuing to financially fund the maintenance of the churchyard following the termination of the grass cutting contract by Richard Harding & Son Landscaping. The church receives no help from the Diocese of Ely for churchyard maintenance and they have to raise the funds themselves. See agenda item 502.7.b.
2. A resident raised concerns that a footpath at Goodacre was overgrown and a trip hazard to those with sight impairments. As footpaths are the responsibility of Peterborough City Council (PCC) Cllr Boyce offered to log this issue with Charlotte Palmer, Group Manager for Transport and Environment at Peterborough City Council who is responsible for such matters.
3. A resident asked the PC to consider wildflower patches in the parish. See agenda item 502.7.j.
4. A resident asked the PC to consider installing defibrillators in the parish. Gemma's Hearts charity had informed them that a defibrillator costs £1800.00 per unit. See agenda item 502.7.i.

502.1 APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr Skibsted (personal).

502.2 DECLARATION OF INTERESTS AND DISPENSATIONS

None.

502.3 CO-OPTION OF PARISH COUNCILLORS

No applications had been received.

502.4 PLANNING – As statutory consultees, planning applications considered in the parish council area and validated by the planning authority since the previous meeting:

- a. **23/00715/FUL:** Erection of 1no dwelling house at 3 Engaine, Orton Longueville, Peterborough PE2 7QA
RESOLVED: No material observation.
- b. **PLANNING APPLICATIONS DECIDED SINCE PREVIOUS MEETING – for information**
 - 23/00272/HHFUL – 1 Mary Armine Road - Two rear and side extensions, front porch, and application of render and timber cladding – Permitted.

- 23/00375/HHFUL – 24 Thornleigh Drive - Two storey rear extension – Awaiting decision.
- 23/00767/FUL - at 2 Eldern, Orton Malborne, Relocation of three extractor fans and enclosure together with single storey store – Retrospective – Awaiting decision.

502.5 MINUTES OF THE PREVIOUS MEETING

RESOLVED: That the minutes of the meeting held on 22nd June 2023 were agreed as a correct record and signed by the Chair.

502.6 MATTERS ARISING FROM THE MINUTES

None.

502.7 COMMUNITY MATTERS

- a. **Area Maintenance of public areas** – Cllr Boyce reported that he had spoken with contractor NJ Pacey regarding the quotation as per the tender document however no quotation had been received yet. The Clerk reported that Orton Waterville Parish Council had made a suggestion to share a Lengthsman across the 2 parishes to keep costs down however this would be for litter clearance only. It was agreed that this should be explored as it may be easier to address hedge/tree maintenance separately. Cllr Boyce stated that he had obtained a map from PCC of all the hedges in the parish. Hedge maintenance will be discussed further at the next meeting.
RESOLVED: That the possibility of sharing a Lengthsman with Orton Waterville Parish Council to clear litter in the parish will be explored by The Clerk and Cllr Brennan.

- b. **Holy Trinity Churchyard Maintenance Contract** – It was noted that Richard Harding & Son Landscaping had terminated the PC grass cutting contract at Holy Trinity churchyard with immediate effect due to personal reasons. The church warden's request made in the earlier public forum asking the PC to continue the grass cutting with another contractor was discussed. The Clerk stated that the PC still had funds for grass cutting until 31st March 2024 which was received via the precept. It was noted that the Clerk had sent the Church Warden a copy of the recent tree survey.
RESOLVED: That Holy Trinity church will engage a new grass cutting contractor and that the Parish Council will fund the service using the remainder of the funds in the budget which the Clerk will confirm to the Church Warden.

Holy Trinity church will carry out future churchyard tree surveys as any identified works have to be approved by the Diocese of Ely which can be a complex process and it is easier for the church to deal with and approve contractors.

- c. **Trees survey for Parish Council owned trees** – The Clerk is in the process of obtaining quotations for the works identified.

- d. **New Parish Notice Boards** – These have not yet been erected by Richard Harding. Cllr Boyce and Cllr Brennan offered to erect them. It was noted that the wording on the noticeboard headers need to be checked to ensure that they all state 'Orton Longueville Parish Council'.
RESOLVED: That Cllr Boyce and Cllr Brennan will erect the new noticeboards at Oakleigh Drive and Herlington. A budget of £200.00 was agreed for any materials required for the task to be carried out. All the Parish Council noticeboards will be checked to see if the headers state 'Orton Longueville Parish Council'.

- e. **Parish Council Newsletter** – The proposed final newsletter draft and future issues were discussed.
RESOLVED: The final draft was approved for printing and distribution. It was agreed that future issues would be quarterly with the next issue going to print in September.

- f. **20mph restrictions in Village** – There was no update from Highways on the Traffic Order for the 20mph limit in the Village.

- g. Local Police matters – No updates.**
- h. Bulky Waste collections –** The bulky waste collection is on 5th August 2023 in the Herlington Centre car park 10 am – 12 pm. Cross Keys Homes will be offering a collection service for up to 15 residents that have any large items they are not able to bring to the collection point themselves. Cllr Skibsted will ask residents to contact the Clerk and she will pass their details onto Cross Keys Homes prior to the collection date.
- A further collection will take place on 3rd February 2024.
- i. Defibrillators in the parish –** Cllr Penniall reported that he had spoken with the resident which asked the PC at the last meeting to consider installing defibrillators in the parish. He stated that locations for the units need to be considered first and will continue to investigate this matter with residents.
- j. Wildflower areas in parish –** A wildflower area at Oakleigh Drive recreation field was discussed. Paths cut through long grass was also suggested. Cllr Penniall stated that he could ask residents on social media for feedback on the various proposals with photographs of what they would look like.
- RESOLVED:** That Cllr Penniall would ask residents via social media for feedback on a wildflower area with paths cut through long grass at Oakleigh Drive recreation field. Several photographs of what it could look like will also be posted.

502.8 ENVIRONMENTAL MATTERS

None.

502.9 REPORTS, NOTIFICATION AND CORRESPONDENCE OF NOTE

- a. Reports from representatives of outside bodies –** Cllr Penniall stated that Orton Longueville United Charities now had access to the bank account and there was a sum of money which the charity needs to decide how to distribute. The PC was asked if it knew of any charities which serve the poor in Orton Longueville.
- b. Correspondence of Note –** A resident had emailed the PC with concerns that the footpath near the Gloucester Centre development had been closed and asked what process had been followed for this to be allowed to happen. It was stated that the footpath had been closed as part of the planning process to carry out the development as it would be unsafe for members of the public to leave the footpath open - Planning application 23/00772/DISCHG. Cllr Bulkeley offered to go and speak to the resident and explain the procedure.
- RESOLVED:** The Clerk will ask the resident if they want Cllr Bulkeley to explain to them the process which was followed for the footpath closure.

502.10 GOVERNANCE MATTERS

- a. Cricket club update:**
- i.** A draft copy of the lease with amendments as agreed by the PC at the last meeting was given to Lynette Durham, Orton Park Cricket Club (OPCC). It was clarified that an electronic copy would be sent to their solicitor the next day. The lease is now a full maintenance lease as advised by the PC solicitor as this will give OPCC more control. The previous lease stated that maintenance costs would be shared 50/50 between (OPCC) and the PC, however it was noted that OPCC can apply to the PC for grants to help with maintenance costs.
- ii.** Lynette Durham confirmed that she had received a copy of the recent OPCC tree survey from the Clerk.
- b. Website and Email Addresses –** The Clerk reported that the new Parish Council website is now live: www.ortonlongueville-pc.gov.uk

c. Local Government Pension Service (LGPS)

RESOLVED: That having considered the implications of joining the scheme - a one-off cost set up fee of £2128 + VAT, the cost of paying a cessation fee to leave the scheme £3213.00, monthly ongoing contributions as opposed to joining a cheaper workplace pension provider, it was agreed that Orton Longueville Parish Council would join the Local Government Pension Service as it is used by many parish councils. The Parish Council Clerk will join the LGPS pension scheme backdated from her start date of 1st May 2023.

d. RESOLVED: That the following items of expenditure were approved:

Botolph Green Residents Association	Grant towards festival S137 LGA 1972	£1000.00
Orton Counselling Service for Young People	Grant towards providing counselling service S137 LGA 1972	£1800.00
Information Commissioners Office	Data Protection renewal (D/D)	£35.00
Mrs A Brown	Clerk Salary and reimbursements – July 2023	£628.00
HMRC	Clerk Tax & NI – July 2023	£144.40

e. Received receipts

Unity Trust Bank interest	£578.85
---------------------------	---------

502.11 FOR INFORMATION

September agenda item – Good Neighbours Scheme.

502.12 DATE OF NEXT MEETING – Thursday 27th September 2023 (no meeting in August).

The meeting closed at 8:57 pm.