



Orton Longueville Parish Council



Clerk: Mrs. A. Brown, 46 Oakdale Avenue, Stanground, Peterborough, PE2 8TA

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Minutes of the Orton Longueville Parish Council meeting held on Thursday 22nd June 2023, 7:00pm at The Goldhay Centre, 105 Paynels, Orton Goldhay, Peterborough PE2 5QP

Members: 11 Quorum: 4 Public: 1 Orton Park Cricket Club (OPCC): 0

Present: Councillors N. Penniall, (Chair), J. Armstrong, N. Boyce, D. Brennan, R. Bulkeley, and Mrs Brown (Clerk).

Public question time - Public Bodies (admission to meetings) Act 1960 s1 extended by the LGA 1972 s100

None.

501.1 APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr Skibsted (personal).

501.2 DECLARATION OF INTERESTS AND DISPENSATIONS

Cllr Penniall – agenda item 501.7.f. Police Liaison.

501.3 CO-OPTION OF PARISH COUNCILLORS

No applications had been received.

501.4 PLANNING – As statutory consultees to consider any planning applications in the parish council area and validated by the planning authority since the previous meeting:

- a. **23/00767/FUL** - Relocation of three extractor fans and enclosure together with single storey store – Retrospective at 2 Eldern, Orton Malborne, Peterborough PE2 5NH
RESOLVED: To make the following material observation: The Parish Council notes that the Noise Impact Assessment states that further mitigation and a further noise assessment is required and recommends that Peterborough City Council requests this.

Cllr Penniall Chaired the remainder of the meeting.

b. PLANNING APPLICATIONS DECIDED SINCE PREVIOUS MEETING – for information

- 23/00272/HHFUL – 1 Mary Armine Road - Two rear and side extensions, front porch, and application of render and timber cladding: Awaiting decision.
- 23/00375/HHFUL – at 24 Thornleigh Drive - Two storey rear extension: Awaiting decision.

501.5 MINUTES OF THE PREVIOUS MEETING

RESOLVED: That the minutes of the meeting held on 25th May 2023 were agreed as a correct record and signed by the Chair.

501.6 MATTERS ARISING FROM THE MINUTES

None.

501.7 COMMUNITY MATTERS

- a. **Area Maintenance of public areas** – Cllr Brennan reported that he had not yet received a quotation from the contractor NJ Pacey possibly because the tender document was not specific as to how often hedges/trees will need to be cut back. The Clerk stated that Orton Longueville Parish Council (OPLC) needs to be mindful when undertaking work on land which belongs to Peterborough City Council (PCC) as liability issues could occur if something was done incorrectly.

A discussion took place regarding litter picking which is also part of the tender document. It was suggested that if there were more parish litter picks, then a Lengthsman would possibly not be required. The parish already has 2 voluntary litter picks on the first and third Saturday of the month. Cllr Boyce stated that PCC has looked into getting the Peterborough Litter Wombles with additional volunteers to carry out monthly litter picks in parishes and that PCC would supply the required equipment and take away the rubbish. This initiative is going to be taken to the Parish Liaison Committee to see if there is any interest in such a scheme.

RESOLVED: That Cllr Boyce will speak with the contractor NJ Pacey and find out what is preventing them from providing a quotation for the Area Maintenance of public areas. Cllr Boyce will also speak with Cllr Nigel Simons, PCC Cabinet Member for Infrastructure, Environment and Climate Change about the Peterborough Litter Wombles initiative being taken to the Parish Liaison Committee.

- b. Trees survey for Parish Council owned trees** – Tree survey reports have been received for Oakleigh Drive recreational field, Orton Park Cricket Club and Holy Trinity churchyard. The Clerk will obtain quotations for the works as specified in the reports. It was noted that where possible, any dead wood cut from the trees is left nearby for bio-diversity.
- c. New Parish Notice Boards** – The Clerk reported that the installation of the 2 new noticeboards for near Oakleigh Drive shops and the Herlington Centre are on Richard Harding's to-do list. It was noted that the existing noticeboards on the Village Green and at the Goldhay Centre do not have any lettering on them stating that they belong to OLPC. It was agreed to look into lettering for the noticeboards.
- d. Parish Council Newsletter** – Cllr Brennan called for more positive articles for the newsletter so that the next publication can be agreed at the July meeting. Cllr Boyce agreed to submit an article on the work of the Parish Liaison Committee, and how as a collective group they have more weight when approaching PCC about certain issues. Cllr Armstrong agreed to submit an article on the Age UK Befriending Scheme.
- e. 20mph restrictions in village** – The Traffic Order for the 20mph in The Village is progressing and notices will go into the press on 29th June 2023 followed by an obligatory 3-week consultation period.
- f. Local Police matters** – Cllr Penniall gave a verbal report on the Neighbourhood Watch meeting with he attended. 2 police officers were also present at the meeting. Anti-social behaviour, E-Scooters and motorbikes being ridden on footpaths were the issues raised. It was noted that the police are not able to chase riders and rely on residents to do the majority of the work by reporting all incidents and supplying information on who is doing it. The police need a lot of evidence to be able to react to an issue and residents should ring 999 if the incident is happening in front of them as an accident could occur otherwise it should be reported on-line or via 101. Cllr Penniall stated that he would supply an article about this for the newsletter.
- g. Bulky Waste collections** – CAPALC has received a response from NALC stating that S137 LGA 1972 can be used to pay for PCC bulky waste collections as they are a discretionary service and not statutory. The Clerk stated that 5th August is available for a collection in the Herlington car park and that Cllr Skibsted had offered to ask Cross Keys if they could help residents on the day by transporting large items to the collection.

Cllr Brennan asked for more information on the Parish Liaison permit scheme for the householders recycling centre as he wanted to help a resident dispose of some large items. Cllr Boyce explained that he can apply on-line for a permit on behalf of OLPC.

RESOLVED: That OLPC will fund a bulky waste collection in Herlington car park, Orton Malborne, on Saturday 5th August 2023, 10 am – 12 pm. All councillors were asked to attend. Another collection was agreed for Saturday 3rd February 2024. Cllr Brennan will apply for a OLPC householders recycling centre permit.

- h. Email from resident:** Requests to the Parish Council for: Dog's on lead signs, defibrillator in the parish, promoting Neighbourhood Watch scheme in Longueville; creation of a wild flower garden was discussed
RESOLVED: That Cllr Nick Penniall will contact the resident and speak to them in more detail about the following:

- Defibrillators – OLPC will investigate and find out how many there are in the local area and discuss further at the next meeting.
- Signage asking owners to keep their dogs on a lead – Councillors felt that this was not an OLPC matter and that it was a dog owners' responsibility.
- Promoting the Longueville Neighbourhood Watch Scheme - OLPC will ask the resident to provide an article for their newsletter explaining what the scheme is.
- Wildflower areas – OLPC only owns one piece of land however it will look into PCC areas which could be left uncut.

501.8 ENVIRONMENTAL MATTERS

None.

501.9 REPORTS, NOTIFICATION AND CORRESPONDENCE OF NOTE

a. **Reports from representatives of outside bodies** – Cllr Penniall reported that Reverend Imogen Falvey is still trying to sort out the finances of Orton Longueville United Charities.

b. **Correspondence of Note** – None.

501.10 GOVERNANCE MATTERS

a. **Cricket club update:**

- i. Cllr Boyce reported that he now had the updated Orton Park Cricket Club (OPCC) lease. He explained the amendments which had been made by OPCC's solicitor and whether Christian Firman, the PCC solicitor had agreed with them. It was noted that the lease must state that the land is an asset of community value (the land is deemed to be worth more as a community asset than its actual financial value), which explains why the annual rent will only be £150. He explained that OLPC will now be charged by the PCC solicitor for any further work on the lease however, the final amendments made at this meeting would still be honoured.

RESOLVED: That Christian Firmin, the PCC solicitor is instructed to make the final agreed amendments to the lease including a clause stating that the land is an asset of community value. No further amendments will be made. A copy of the final draft lease will be sent to OPCC. It was further agreed that an OPCC representative should be present at the next meeting for the formal handover of the lease.

- ii. No other matters

b. **HP Laptop**

RESOLVED: That the repaired laptop will be kept by OLPC as a spare back up.

c. **Website and Email Addresses** – The Clerk reported that she aims to start putting content on the new website before the next meeting. Cllr Brennan stated that he has taken photographs representative of the whole parish for the new website.

d. **Parish Council Mobile Phone** – The Clerk reported that she had purchased a dedicated OLPC mobile phone initially in her own name so that a credit check could be carried out - £14.50 per month. After one month, the contract can be transferred into the name of OLPC and the monthly payment can be paid directly out of its bank account.

e. **Parish Councillor ID badges** – Identification (ID) badges for councillors to wear when attending events on behalf of OLPC was discussed. Several years ago, ID badges for councillors had been purchased from Badgemaster. Cllr Brennan offered to produce ID badges for councillors at the same cost as had been previously charged by Badgemaster - £8.06.

RESOLVED: That Cllr Brennan will produce councillor ID badges at a cost of £8.06 per badge.

f. **RESOLVED:** That the following items of expenditure are approved:

CAPALC	Planning training Cllr Brennan Dec 2022	£50.00
Unity Trust Bank	Bank charges 05/03/2023 – 03/06/2023	£18.00
Richard Harding Landscaping	Holy Trinity churchyard maintenance and cricket club frontage	£417.00
Caroline Hall Arboriculture	Arboriculture survey – Orton Park Cricket ground	£395.00
Caroline Hall Arboriculture	Arboriculture survey – Holy Trinity Churchyard	£345.00

Caroline Hall Arboriculture	Arboriculture survey – Oakleigh Drive	£495.00
Family Voice	Hire of hall for Parish Council meeting Mar/Apr 2023	£50.00
Family Voice	Hire of hall for Parish Council meeting May 2023	£70.00
Mrs A Brown	Clerk Salary and reimbursements – June 2023	£613.50
HMRC	Clerk Tax & NI – June 2023	£144.40

g. Received receipts – none.

501.11 FOR INFORMATION

Fletton Parkway – Junction 3 capacity improvement scheme. The required road closures to deliver the works will commence on the 17th July 2023 and will be in force until December 2023, local signage will be used to advise motorists of the closures. Information will also be available on PCC website and social media channels.

501.12 DATE OF NEXT MEETING – Thursday 27th July 2023.

The meeting closed at 8:43 pm.