



Orton Longueville Parish Council

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NOTICE OF PARISH COUNCIL MEETING: Orton Longueville Parish Council

DATE: Thursday 28th September 2023

TIME: 7.00 pm.

VENUE: The Goldhay Centre, 105 Paynels, Orton Goldhay, Peterborough PE2 5QP

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting, as set out below.

This meeting is open to the public (including press).

A Brown

Mrs A Brown
Proper Officer
22nd September 2023

Members: 11 Quorum: 4

A G E N D A

PUBLIC QUESTION TIME - PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 S1 EXTENDED BY THE LGA 1972 S100

This section (at the Chair's discretion may last up to 15 minutes) is not part of the formal meeting of the Council and minutes will not be produced.

504.1 APOLOGIES FOR ABSENCE

To receive and accept apologies for absence

504.2 DECLARATION OF INTERESTS AND DISPENSATIONS

To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any agenda item

504.3 CO-OPTION OF PARISH COUNCILLORS

To receive and consider any applications for co-option

504.4 PLANNING – As statutory consultees to consider any planning applications in the parish council area and validated by the planning authority since the previous meeting:

1. Comments on received applications to be ratified:

- a. [23/00965/FUL](#): Change of use of land to car sales and storage including stopping up a public footpath, erection of 2.4m high weld-mesh fencing and associated soft landscaping at 10A Wainman Road, Orton Longueville, Peterborough PE2 7DN
- b. [23/00989/CTR](#): Chestnut Tree – Crown Raise to 2.5m about footpath and graves – Tree Code 680640 at Holy Trinity Church, The Village, Orton Longueville, Peterborough PE2 7DN
- c. [23/00999/CTR](#): Various tree works identified on the submitted Tree Safety Data sheet dated 20.07.2023 at Orton Longueville Woods, The Long Walk, Orton Longueville, Peterborough
- d. [23/01081/CTR](#): Works to Trees situated within a Conservation Area. Proposal: Ailanthus altissima tree be raised to 2.5m to allow the tending of graves and prevent damage at Holy Trinity Church, The Village, Orton Longueville, Peterborough PE2 7DN

- e. [23/01161/CTR](#): Proposal: 5. Horse Chestnut - reduce laterally 1.5-2m, 12. Sycamore - deadwood, 12. Sycamore - remove two stems, 16. Monkey Puzzle- deadwood, 17. Coastal Redwood- crown lift, 22. Sycamore- fell, 26. Clear basal growth Pollard Lime to first union, 11. Yew - crown reduction at Church View, The Village, Orton Longueville, Peterborough

2. To resolve comments on received applications:

- a. [23/01068/FUL](#): Erection of a 1.5 storey detached dwelling and associated works at Land Adjoining 440 Oundle Road, Orton Longueville, Peterborough PE2 7DN
- b. [23/01101/FUL](#): Erection of New External Pre-Fabricated Store to Existing Cadet Centre at 51 Squadron Headquarters, Orton Longueville School, Oundle Road, Orton Longueville, Peterborough PE2 7EA
- c. [23/01189/HHFUL](#): Proposal: Single storey rear extension at 2B The Village, Orton Longueville, Peterborough PE2 7DN

3. Planning applications decided since previous meeting – for information

- 23/00375/HHFUL –Two storey rear extension - 24 Thornleigh Drive, Orton Longueville
- 23/000767/FUL - Relocation of three extractor fans and enclosure together with single storey store – Retrospective at 2 Eldern, Orton Malborne
- 23/00715/FUL - Erection of 1no dwelling house at 3 Engaine, Orton Longueville, Pet

504.5 MINUTES OF THE PREVIOUS MEETING

To approve the minutes of the meeting held on [27th July 2023](#)

504.6 MATTERS ARISING FROM THE MINUTES

For information only and to note

504.7 COMMUNITY MATTERS

- a. **Area Maintenance of public areas** – To receive and resolve sharing a Lengthsperson with Orton Waterville Parish Council
- b. **Trees survey for Parish Council owned trees** – To receive update and resolve action
- c. **New Parish Notice Boards** – To receive update on installation
- d. **Parish Council Newsletter** – To request content for next edition and resolve next publication date
- e. **20mph restrictions in village** – To receive update from Highways on progression of Traffic Order
- f. **Closed footpath near the Gloucester Centre development** – To receive update and resolve
- g. **Bulky Waste collections** – To receive update on recent collection
- h. **Defibrillators in the parish** – To receive update and resolve
- i. **Wildflower areas in parish** – To receive update and resolve
- j. **The Good Neighbours Scheme** – To receive update and resolve

504.8 ENVIRONMENTAL MATTERS

To receive any matters and resolve action

504.9 REPORTS, NOTIFICATION AND CORRESPONDENCE OF NOTE

- a. **Reports from representatives of outside bodies** – To receive reports from Councillors attending meetings since the last meeting of the parish council (If any)
- b. **Correspondence of Note** (not covered elsewhere on the agenda)

504.10 GOVERNANCE MATTERS

a. **Cricket club update:**

- i. To note the progress on lease surrender and regrant
- ii. To receive and resolve any other matters

b. **To ratify payment of August invoices and resolve payment of September invoices:**

Holy Trinity Church	Grass cutting Holy Trinity Churchyard	£415.99
Kerrison Gardens	Grass cutting Holy Trinity Churchyard 21/08/2023	£333.99
CAPALC	Social media training – Cllr Brennan	£70.00
CAPALC	Procurement and contract writing training – Cllr Brennan	£40.00
CAPALC	Writing grant applications training – Cllr Brennan	£40.00
Peterborough Printing Services Ltd	Parish Council Newsletter printing	£460.00
PKF Littlejohn LLP	AGAR External Auditor service 2023	£378.00
Mrs A Brown	Clerk Salary and reimbursements – August 2023	£619.10
HMRC	Clerk Tax & NI – August 2023	£144.40
Family Voice	Room hire June – September 2023	£140.00
Mrs A Brown	Clerk Salary and reimbursements – September 2023	£628.00
HMRC	Clerk Tax & NI – September 2023	£144.40
Kerrison Gardens	Grass cutting Holy Trinity Churchyard 01/09/2023	£323.99
Unity Trust Bank	Bank charges 04/06/2023 – 03/09/2023	£18.00

c. **To note receipts**

- d. [To note conclusion of audit of Annual Governance & Accountability Return for year ended 31 March 2023](#)

504.11 FOR INFORMATION

To receive matters for noting

504.12 DATE OF NEXT MEETING – Thursday 26th October 2023