



Orton Longueville Parish Council

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Minutes of the Orton Longueville Parish Council meeting held on Thursday 28th September 2023, 7:00pm at The Goldhay Centre, 105 Paynels, Orton Goldhay, Peterborough PE2 5QP

Members: 11 Quorum: 4 Public: 3 Orton Park Cricket Club (OPCC): 0

Present: Councillors N. Penniall, (Chair), N. Boyce, D. Brennan, R. Bulkeley, H. Skibsted and Mrs Brown (Clerk).

PUBLIC QUESTION TIME - PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 S1 EXTENDED BY THE LGA 1972 S100

1. A resident stated that the pathways in Goodacre are still unkempt after they originally raised this issue with the Parish Council at the previous meeting. Cllr Boyce informed the meeting that he had raised this matter with Charlotte Palmer, at Peterborough City Council after the last meeting. Cllr Skibsted agreed to take this matter forward.
2. A resident voiced their concern that cars are speeding along Bringhurst and that this matter was brought to the attention of the Parish Council several years ago. In her capacity as Ward Councillor, Cllr Skibsted stated that she will bring this issue to the attention of Highways and ask them to investigate.

504.1 APOLOGIES FOR ABSENCE

Cllr Armstrong was absent from the meeting.

504.2 DECLARATION OF INTERESTS AND DISPENSATIONS

Cllr Boyce – agenda item 504.7.j.

504.3 CO-OPTION OF PARISH COUNCILLORS

Two members of the public attending the meeting indicated that they were considering joining the Parish Council. Cllr Penniall explained the co-option procedure and asked the Clerk to send them information on the co-option procedure.

504.4 PLANNING – As statutory consultees considered planning applications in the parish council area:

1. **RESOLVED:** Ratified comments submitted on received applications during August:
 - a. 23/00965/FUL: Change of use of land to car sales and storage including stopping up a public footpath, erection of 2.4m high weld-mesh fencing and associated soft landscaping at 10A Wainman Road, Orton Longueville, Peterborough PE2 7DN
RESOLVED: No material observations.
 - b. 23/00989/CTR: Chestnut Tree – Crown Raise to 2.5m about footpath and graves – Tree Code 680640 at Holy Trinity Church, The Village, Orton Longueville, Peterborough PE2 7DN
RESOLVED: No material observations.
 - c. 23/00999/CTR: Various tree works identified on the submitted Tree Safety Data sheet dated 20.07.2023 at Orton Longueville Woods, The Long Walk, Orton Longueville, Peterborough
RESOLVED: No material observations.
 - d. 23/01081/CTR: Works to Trees situated within a Conservation Area. Proposal: Ailanthus altissima tree be raised to 2.5m to allow the tending of graves and prevent damage at Holy Trinity Church, The Village, Orton Longueville, Peterborough PE2 7DN
RESOLVED: No material observations.

- e. 23/01161/CTR: Proposal: 5. Horse Chestnut - reduce laterally 1.5-2m, 12. Sycamore - deadwood, 12. Sycamore - remove two stems, 16. Monkey Puzzle- deadwood, 17. Coastal Redwood- crown lift, 22. Sycamore- fell, 26. Clear basal growth Pollard Lime to first union, 11. Yew - crown reduction at Church View, The Village, Orton Longueville, Peterborough
RESOLVED: No material observations.

2. RESOLVED: Comments to be submitted on received applications:

- a. 23/01068/FUL: Erection of a 1.5 storey detached dwelling and associated works at Land Adjoining 440 Oundle Road, Orton Longueville, Peterborough PE2 7DN
RESOLVED: Orton Longueville Parish Council OBJECTS to this application and has the following material observations to make:

The previous application was refused partly due to vehicles requiring to be manoeuvred on the Toll House Road when leaving or entering the site.

The new application appears to show that where the vehicles are now to be parked, it could necessitate both vehicles to be manoeuvred on to Toll House Road when leaving or entering the site, this will only exacerbate the situation, and there are also concerns on its proximity to the neighbour's property.

If the application is permitted then at the minimum there should be a condition attached to the application stating that a car turning circle is installed within the proposed development before the application is granted.

It is also requested that the Planning Officer is mindful of the proposed property in relationship to the neighbours.

- b. 23/01101/FUL: Erection of New External Pre-Fabricated Store to Existing Cadet Centre at 51 Squadron Headquarters, Orton Longueville School, Oundle Road, Orton Longueville, Peterborough PE2 7EA
RESOLVED: No material observations.
- c. 23/01189/HHFUL: Proposal: Single storey rear extension at 2B The Village, Orton Longueville, Peterborough PE2 7DN
RESOLVED: No material observations.
- d. 23/00932/FUL: Extension to existing car park at 24 Wainman Road, Orton Longueville, Peterborough PE2 7BU
RESOLVED: No material observations.

3. Planning applications decided since previous meeting – for information

- 23/00375/HHFUL –Two storey rear extension - 24 Thornleigh Drive, Orton Longueville – Refused.
- 23/000767/FUL - Relocation of three extractor fans and enclosure together with single storey store – Retrospective at 2 Eldern, Orton Malborne – Awaiting decision.
- 23/00715/FUL - Erection of 1no dwelling house at 3 Engaine, Orton Longueville – Withdrawn by applicant.

504.5 MINUTES OF THE PREVIOUS MEETING

RESOLVED: That the minutes of the meeting held on 27th July 2023 were agreed as a correct record and signed by the Chair.

504.6 MATTERS ARISING FROM THE MINUTES

None.

504.7 COMMUNITY MATTERS

- a. **Area Maintenance of public areas –** The Clerk reported that she and Cllr Brennan had attended a meeting with Peterborough Limited to discuss sharing a Lengthsperson with Orton Waterville Parish

Council. Peterborough Limited are open to the idea and suggested that the Lengthsman could rotate on a weekly basis between the 2 parishes; however, a base in Orton Longueville would be needed for the Lengthsperson to store their barrow and have access to a restroom. Cllr Brennan informed the meeting that he had spoken with the Herlington Centre Council about this and that he was waiting for them to come back to him and confirm that the Lengthsperson could be based at the Centre. With regards to invoicing, Peterborough Limited would invoice Orton Waterville Parish Council who would then invoice the Parish Council 50% of the cost.

- b. Trees survey for Parish Council owned trees** – The Clerk reported that she had sent out 8 emails inviting tree surgeons to quote for the tree works at Oakleigh Drive. Only two had responded - one stated that they only cut trees on private property and the other, Maynard Trees, provided a quotation of £2150.00. The quotation suggested that tree marked number 10 on the survey report could be removed instead of being cut back due to its location to the play area. It was agreed to just cut back the tree as recommended by the tree surveyor Caroline Hall.

Cllr Boyce suggested that the dead elm trees which are due to be removed as per the survey report should be replaced and said that Sutton Parish Council have some birch trees which they are willing to give for free to Parish Councils. Cllr Boyce also stated that Tony Cooke at Peterborough Environment City Trust (PECT) is able to offer advice on what type of trees should be planted at Oakleigh Drive.

RESOLVED: To accept the quotation from Maynard Trees and to carry out the recommended tree works at Oakleigh Drive as stated in the tree survey report. Tree number 10 on the report is to be cut back as per the report.

- c. New Parish Notice Boards** – Cllr Boyce and Cllr Brennan are still in the process of installing the new notice boards.
- d. Parish Council Newsletter** – Cllr Brennan asked all councillors to continue submitting articles for the next edition of the newsletter. It was noted that the next newsletter should have more photographs and less text.
- e. 20mph restrictions in village** – The 20mph scheme is progressing and it is envisaged that it will be implemented next month (October 2023).
- f. Closed footpath near the Gloucester Centre development** – Cllr Bulkeley reported that he had spoken with the resident which had raised the concern at the last meeting. Although this is not an official right of way, the footpath will be re-opened sometime during 2025
- g. Bulky Waste collections** – The recent collection was very well received by residents. Cllr Skibsted had organised a number of home collections by Cross Keys Homes which were brought to the Herlington Centre car park collection point. The next bulky waste collection is on 3rd February 2024.
- h. Defibrillators in the parish** – The Department of Health and Social Care (DHSC) is inviting interested organisations to register expressions of interest for its Community Automated External Defibrillators (AED) Fund, aimed at increasing the number of AEDs in public places. The Clerk stated that she had submitted an expression of interest on behalf of the Parish Council and was waiting to hear back. Cllr Penniall stated that he still needed to ask the local shops if any were willing to have a defibrillator on their outside wall. It was noted that there are potential volunteers to maintain the defibrillators.
- i. Wildflower areas in parish** – Cllr Penniall reported that he had posted on social media 3 suggested locations of wildflowers at Oakleigh Park to gauge if there was any public interest for the scheme and received mixed reviews. After discussion, it was agreed that a strip of wildflowers along the eastern boundary in front of the tree line would be the least intrusive position to those using the field. Cllr Boyce stated that Chris Rawlinson from the Nene Park Trust is experienced in this area and is always willing to give advice on creating wildflower areas.
- RESOLVED:** That a strip of wildflowers will be created on Parish Council land at Oakleigh Drive along the eastern boundary area in front of the tree line. Chris Rawlinson from the Nene Park Trust will be contacted for advice on wildflowers. Peterborough Limited will be informed of this decision to ensure that they do not cut this area.

- j. **The Good Neighbours Scheme** – The Good Neighbours Scheme is a community-based charity that harnesses the skills and goodwill of local volunteers to help vulnerable people of all ages. Cllr Boyce informed the meeting that The Good Neighbours Scheme had received £250,000 funding. They now have 2 paid employees and want to move into more urban areas and are therefore not charging an affiliation fee for 2 years for new Parish Councils joining the scheme.

Cllr Boyce said that Good Neighbours receives a number of requests per week for the Ortons however they are only able to pass them on to other organisations as they do not operate in this area. If Orton Longueville Parish Council joined the scheme, The Good Neighbours staff would recruit, train and DBS check volunteers.

It was noted that the Parish Council had discussed joining the scheme a few years ago but had decided against joining due to lack of interest from residents and the cost of the affiliation however the proposition put forward by Cllr Boyce was deemed a good way to find out if the scheme would be successful in the parish.

RESOLVED: That Orton Longueville Parish Council will join The Good Neighbours Scheme free of charge for 2 years after which a further decision will be made as to whether to continue with the scheme and pay the annual affiliation fee.

504.8 ENVIRONMENTAL MATTERS

Cllr Skibsted will be reminding Peterborough City Council to maintain Basil Pond.

504.9 REPORTS, NOTIFICATION AND CORRESPONDENCE OF NOTE

- a. **Reports from representatives of outside bodies** – Cllr Penniall reported that he had missed the last Orton Longueville United Charities meeting. As the charity now has access to their bank account, it is making decisions on where to give money in the parish.
- b. **Correspondence of Note** (not covered elsewhere on the agenda) – Cllr Penniall reported that he had been invited to a Bat Talk and Walk event at Orton Copse on 3rd October 2023. The Clerk will circulate the invitation to all councillors.

504.10 GOVERNANCE MATTERS

a. Cricket club update:

- i. Progress on lease surrender and regrant – No update was received from the club. It was agreed to write to the Cricket Club Trustees asking for an update and giving them a deadline to accept the proposed lease as solicitor costs are being incurred by the Parish Council whilst the matter remains unsettled. Cllr Boyce agreed to draft the letter.
- RESOLVED:** That a letter will be sent to the Trustees of Orton Park Cricket Club asking them for an update on the lease and give them a deadline for accepting the latest copy of the proposed lease which was given to them at the July 2023 meeting.

ii. No other matters

- b. **RESOLVED:** Payment of August invoices was ratified and payment of September invoices approved:

Holy Trinity Church	Grass cutting Holy Trinity Churchyard	£415.99
Kerrison Gardens	Grass cutting Holy Trinity Churchyard 21/08/2023	£333.99
CAPALC	Social media training – Cllr Brennan	£70.00
CAPALC	Procurement and contract writing training – Cllr Brennan	£40.00
CAPALC	Writing grant applications training – Cllr Brennan	£40.00
Peterborough Printing Services Ltd	Parish Council Newsletter printing	£460.00
PKF Littlejohn LLP	AGAR External Auditor service 2023	£378.00
Mrs A Brown	Clerk Salary and reimbursements – August 2023	£619.10
HMRC	Clerk Tax & NI – August 2023	£144.40
Family Voice	Room hire June – September 2023	£140.00
Mrs A Brown	Clerk Salary and reimbursements – September 2023	£628.00
HMRC	Clerk Tax & NI – September 2023	£144.40
Kerrison Gardens	Grass cutting Holy Trinity Churchyard 01/09/2023	£323.99
Unity Trust Bank	Bank charges 04/06/2023 – 03/09/2023	£18.00

c. Received receipts

Unity Trust Bank interest	£704.56
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- d. The conclusion of audit of the Annual Governance & Accountability Return for year ended 31 March 2023 has been received back from the external auditor with the following comment for noting: 'the small authority should ensure that it has regard to the level of reserves held when considering future precept requests'.

504.11 FOR INFORMATION

None.

504.12 DATE OF NEXT MEETING – Thursday 26th October 2023.

The meeting closed at 8:47 pm.