



Orton Longueville Parish Council

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Minutes of the Orton Longueville Parish Council meeting held on Thursday 23rd November 2023, 7:00pm at The Goldhay Centre, 105 Paynels, Orton Goldhay, Peterborough PE2 5QP

Present: Councillors N. Penniall, (Chair), J. Armstrong, N. Boyce, D. Brennan, S. Costa, H. Skibsted and Mrs Brown (Clerk).

Members: 11 **Quorum:** 4 **Public:** 4 **Orton Park Cricket Club:** 1

PUBLIC QUESTION TIME - PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 S1 EXTENDED BY THE LGA 1972 S100

None.

506.1 APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr B. Bell.

506.2 DECLARATION OF INTERESTS AND DISPENSATIONS

Cllr Boyce – agenda item 506.8.g.

506.3 CO-OPTION OF PARISH COUNCILLORS

No applications were received.

506.4 GRANT APPLICATIONS

a. Christ Church Silvertops – The grant request of £576.00 towards the groups room rental costs at Christ Church, Orton Goldhay was discussed. The funds are needed to continue providing a weekly meeting place for elderly residents of the Ortons. It was noted that the group meets in the parish of Orton Waterville and that not all group members live in Orton Longueville parish. The representative attending the meeting, stated that they had never considered applying to other Parish Councils for funding as prior to covid, the group used to meet in the parish in The Goldhay Centre.

RESOLVED: To award the full grant of £576.00 towards the room rental costs at Christ Church, Orton Goldhay, however in future years, it is expected that Christ Church Silvertops also apply to other Parish Council where other group members live. The grant will be paid in January 2024.

b. Botolph Green Residents' Association – The grant request of £1000.00 towards the Botolph Green Festival in June 2024 was discussed. The funds are required to help with the hire of infrastructure fees for entertainments and attractions. It was noted that this is now only a one-day event. It was suggested that if the grant is awarded, that the Association ensures that the Orton Longueville Parish Council logo is shown on all festival advertisements, stating that it has contributed to the event.

RESOLVED: To award the full grant of £1000.00 towards the Botolph Green Festival in June 2024. The Parish Council will provide the Association with electronic versions of its logo to use on festival posters and social media platforms. The grant will be paid in April 2024.

c. Orton Counselling Service for Young People – The grant request of £2000.00 towards supporting volunteer counsellors was discussed. The charity provides much needed counselling to children attending Ormiston Bushfield Academy. The young people self-refer themselves and are seen by volunteer counsellors. The counsellors are trained at their own expense and are only given expenses for their travel and clinical supervision.

RESOLVED: To award the full grant of £2000.00 to allow the charity to continue providing the counselling service. The grant will be paid in April 2024.

The Chair used his discretion and agenda item 506.11.a. was moved up and discussed.

506.5 PLANNING – As statutory consultees, considered planning applications in the parish council area:

a. Resolved comments on received applications

- [23/01448/LBC](#): Repairs to an existing flat roof of a bay window at 1 The Village Orton Longueville Peterborough PE2 7DN
RESOLVED: No material observations.
- [23/01456/HHFUL](#): Single storey extension to rear of property at 4 Trienna Orton Longueville Peterborough PE2 7ZW
RESOLVED: No material observations.
- [23/01511/HHFUL](#): Two storey side and rear extension at 14 Edenfield, Orton Longueville, Peterborough PE2 7HY
RESOLVED: The Parish Council asks that the Planning Officer takes note of the privacy concerns submitted by the neighbouring property.
- [23/01513/HHFUL](#): Removal of garden wall and erection of 1.8m high close boarded timber fence at 61 Stonebridge, Orton Malborne, Peterborough PE2 5NT
RESOLVED: The Parish Council has noted that there is a hydrant marker within the boundary of the property which will subsequently be fenced in - this may require moving.
- [23/01520/TRE](#): (T6) Thin crown and reduce limbs by 0.5m-1m and (T5) thin crown and raise by approx. 5-6m (81/00006/TPO) at 4 Moggswell Lane, Orton Longueville, Peterborough PE2 7DS
RESOLVED: No material observations.
- [23/01523/HHFUL](#): Alterations and extension at ground and first floor to north and west side of property at 27 Rothwell Way, Orton Longueville, Peterborough PE2 7WE
RESOLVED: No material observations.

b. Planning applications decided since previous meeting – for information

- 23/00965/FUL: 10A Wainman Road, Orton Longueville, Peterborough PE2 7DN – Awaiting decision.
- 23/01068/FUL: Land Adjoining 440 Oundle Road, Orton Longueville, Peterborough PE2 7DN – Awaiting decision.
- 23/01189/HHFUL: 2B The Village, Orton Longueville, Peterborough PE2 7DN – Permitted.
- 23/00932/FUL: 24 Wainman Road, Orton Longueville, Peterborough PE2 7BU – Awaiting decision.

506.6 MINUTES OF THE PREVIOUS MEETING

RESOLVED: That the minutes of the meeting held on 26th October 2023 were agreed as a correct record and signed by the Chair.

506.7 MATTERS ARISING FROM THE MINUTES

None.

506.8 COMMUNITY MATTERS

- Area Maintenance of public areas** – The Herlington Centre has agreed to the Lengthsperson using their building as a base, they just need to show him how to get into the room from the outside. The cost from January 1st 2024 to 31st Dec 2024 would be £29,789.18 + VAT and Orton Waterville Parish Council would invoice Orton Longueville Parish Council 50% of the cost on a monthly basis. The Parish Council would also need to purchase its own barrow which would be stored at the Herlington Centre.
RESOLVED: To go ahead with the Lengthsperson and share the service with Orton Waterville Parish Council as from 1st January 2024 for 12 months - £14,894.54 which will be 50% of the full cost. The Parish Council will also purchase a barrow for the Lengthsperson to use on his round in the parish.
- New Parish Notice Boards** – The Clerk reported that she had contacted Richard Harding to arrange for Cllr Boyce and Cllr Brennan to collect the noticeboards from this lockup, however he is not well at the moment and will arrange for this as soon as he can.
- Parish Council Newsletter** – Cllr Brennan made a proposal to replace the newsletter with regular Parish Council Facebook updates as this would save money and good news stories could be posted as and when they happened rather than wait until there is enough material for a newsletter which can at times take several months. He stated that he would be willing to

update the Facebook page which would not have the facility for members of the public to make comments on posts. The most recent newsletter cost £650 to publish and deliver however a further suggestion was made that a newsletter could be published once a year to coincide with the Chairs Annual Report. It was noted that there is already a live Parish Council page set-up however access to the page needs investigating.

RESOLVED: That the Clerk will investigate how to access the current Parish Council Facebook page. Cllr Brennan will be given access to Facebook to post updates on the page as and when there are good news stories. An annual newsletter will be considered at a later date.

- d. **20mph restrictions in village** – The Traffic Order for 20mph restrictions in The Village and surrounding streets of Orton Longueville village has been implemented.
- e. **Defibrillators in the parish** – The Clerk reported that Cllr Bell had submitted a report stating that he had started to make contact at 3 locations for defibrillators and provided a map with the suggested locations and also locations of defibrillators already in the parish.
- f. **Wildflower areas in parish** – The Clerk reported that she had spoken with Sean Mee from Aragon Direct Ltd regarding leaving a small area at Oakleigh Drive recreation field uncut as a wildflower area. Cllr Boyce reported that Chris Robinson from the Nene Park Trust had sent him information on wildflower seed mixes and where they can be purchased. He also stated that Castor Parish Council had some spare whips if the Parish Council wanted to plant some in the parish.
RESOLVED: The Clerk will arrange an on-site meeting with Sean Mee and Cllr Penniall to discuss the wildflower area and its requirements.
- g. **The Good Neighbours Scheme** – Cllr Boyce reported that at the recent Good Neighbours Scheme AGM, the Trustees agreed moving into urban areas. Banners and posters advertising the scheme and leaflets for delivering to households asking for volunteers will be printed and ready to advertise in Longueville parish after Christmas. He also suggested that the scheme may be able to help turn the 'Wednesday Café' held in the Goldhay Centre into a 'Warm hub' which in turn would help promote the service. Cllr Armstrong agreed to provide Cllr Boyce with further information on the café.
- h. **Parish boundary walks: Councillor area allocations** – Cllr Penniall circulated hard copies of the parish boundary map, split into parish walks. He stated that he would also send out electronic copies of the map with a link to the parish walks which councillors can choose to do and make notes suggesting improvements/enhancements to a particular area.
- i. **Holy Trinity Churchyard grass cutting** – The Clerk stated that Holy Trinity Church had provided a quotation of £4272.00 from Kerrison Gardens for cutting the grass in the churchyard 11 times between 1st April 2024 – 31st October 2024. As the Parish Council is able to claim 75% back of this cost from Peterborough City Council via the precept for maintaining a burial ground, the Parish Council will need to fund the remaining £1068.00. Holy Trinity Church would manage the contractor.
RESOLVED: To accept the quotation of £4272.00 from Kerrison Gardens for cutting the grass in Holy Trinity churchyard between 1st April 2024 – 31st October 2024 as it is part of the community and the Parish Council has the power to help financially with the maintenance of burial grounds. The Parish Council will pay the shortfall of £1068.00 not covered by the precept re-imburement. Holy Trinity Church will manage the contractor and will submit monthly invoices to the Clerk for payment.

506.9 ENVIRONMENTAL MATTERS

- a. Tree issues - Cllr Skibsted reported that she has been dealing with a lot of residents' complaints and had met with Aragon Direct Ltd to discuss the issues.
- b. Rubbish on shop land near The Eldern – Clerk to write to the shop owner asking them to clear the rubbish as it is their responsibility.
- c. Overflowing bins in layby opposite Thuro Grove - Clerk will report this issue to Peterborough City Council.

506.10 REPORTS, NOTIFICATION AND CORRESPONDENCE OF NOTE

- a. **Reports from representatives of outside bodies** – Cllr Skibsted reported that the Adults and Health Scrutiny Committee had put through a policy proposed by the Peterborough Youth Council to not allow junk food advertisements on Peterborough City Council land.
- b. **Correspondence of Note** (not covered elsewhere on the agenda)
 - i. Peterborough City Council preparation of a new Local Plan. The Council has published its Strategic Housing & Economic Land Availability Assessment (Stage 1) Report – or “SHELAA” for short. The SHELAA report and an interactive map of all sites is available from the Council’s website at www.peterborough.gov.uk/local-plan-review The SHELAA report includes all sites suggested to the Council during the ‘Call for Sites’ exercise held in summer 2023. The Council is now assessing all sites set out in the SHELAA report to determine if they are suitable for development and for allocation in the emerging Local Plan. There are no submitted sites in the parish.
 - ii. Email from Chair of the Trustees at Family Voice Peterborough asking if councillors are able to help with opening and closing the centre after 5pm week days and weekends – Clerk to respond stating that the Parish Council is not part of their organisation and therefore unable to help.

506.11 GOVERNANCE MATTERS

a. Cricket club update:

- i. Cllr Boyce presented 2 copies of the cricket ground lease agreed by all parties.
RESOLVED: Parish Council Chair Cllr Penniall and Parish Council Vice Chair Cllr Boyce signed 2 copies of the lease relating to Land and Building at Orton Park Sports Field, The Village, Orton Longueville, PE2 7DN Between the Parish Council of Orton Longueville and Lynette Durham, Mark Calpin and Jim Fordham being The Trustees of The Orton Park Cricket Club in the presence of an independent witness. The Clerk will return the signed copies of the lease to their solicitor at Peterborough City Council. The Trustees of The Orton Park Cricket Club will sign their 2 copies of the lease next week and return them to their solicitor for subsequent registration with Land Registry.
- ii. The Clerk reported that she was still waiting for tree surgeon Dan Maynard to send in his quotation for the required tree works at the cricket ground.
- iii. There were no other matters.

b. **RESOLVED:** The following items of expenditure were approved:

Kerrison Gardens	Grass cutting Holy Trinity Churchyard 13/11/2023	£341.99
Peterborough Limited	Bulky waste collection 05/08/2023	£783.77
CAPALC	Various training courses – Cllr Costa	£190.00
CAPALC	Communicating training course – Cllr Costa	£70.00
Family Voice	Meeting room hire 26/10/2023	£35.00
Mrs A Brown	Clerk Salary and reimbursements – November 2023	£808.09
LGPS	Clerks pension 01/05/2023 – 31/11/2023	£762.43
HMRC	Clerk Tax & NI – November 2023	£227.87

- c. **To note receipts** – None.
- d. **RESOLVED:** That the Local Government Services Pay Agreement 2023 is accepted. The agreement on the rates of pay is applicable from 1st April 2023 to 31st March 2024.
- e. Budget proposals and precept for 2024/2025 were presented by the Clerk and discussed.
RESOLVED: Precept for 2024/2025 to remain the same for Band D households £10.92.
To Earmark the following reserves:
Play equipment upgrade - £20,000.
Environmental enhancements: £15,000.

506.12 FOR INFORMATION

None.

506.13 DATE OF NEXT MEETING – Thursday 21st December 2023.

The meeting closed at 9:13 pm.