



# Orton Longueville Parish Council

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## **NOTICE OF PARISH COUNCIL MEETING:** Orton Longueville Parish Council

**DATE:** Thursday 28<sup>th</sup> March 2024

**TIME:** 7.00 pm.

**VENUE:** Herlington Community Centre, Orton Malborne, Peterborough PE2 5PW

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting, as set out below.

This meeting is open to the public (including press).

*A Brown*

Mrs A Brown  
Proper Officer  
22<sup>nd</sup> March 2024

Members: 11    Quorum: 4

## **A G E N D A**

### **PUBLIC QUESTION TIME - PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 S1 EXTENDED BY THE LGA 1972 S100**

This section (at the Chair's discretion may last up to 15 minutes) is not part of the formal meeting of the Council and minutes will not be produced.

#### **510.1 APOLOGIES FOR ABSENCE**

To receive and accept apologies for absence

#### **510.2 DECLARATION OF INTERESTS AND DISPENSATIONS**

To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any agenda item

#### **510.3 PLANNING – As statutory consultees to consider any planning applications in the parish council area and validated by the planning authority since the previous meeting**

##### **a. To resolve comments on received applications**

- [24/00290/CTR](#): Fell 2no. sycamore trees and 1no. laurel at 2 The Village, Orton Longueville, Peterborough PE2 7DN
- [24/00346/HHFUL](#): First floor side extension, loft conversion, new rooflights to existing and proposed roof and new bi-fold doors to rear of house Site address: 466 Oundle Road Orton Longueville Peterborough PE2 7DE
- [24/00368/TRE](#): Tree works T11- Pear Tree (21/00004/TPO)-Remove the epicormic growth from the main stem and raise the crown to an even height by removing only small, secondary low lateral branches to achieve the height of 4m above ground level at Former Gloucester Centre, Morpeth Close, Orton Longueville, Peterborough

##### **Planning applications decided since previous meeting – for information**

- 23/01511/HHFUL: 14 Edenfield Orton, Longueville, Peterborough PE2 7HY
- 23/01628/FUL: 51 Leighton, Orton Malborne, Peterborough PE2 5QB
- 23/01659/FUL: 10 The Crescent, Orton Longueville, Peterborough PE2 7DT
- 24/00053/HHFUL: 32 Latham Avenue, Orton Longueville, Peterborough PE2 7AQ
- 24/00107/OUT: 25 Nansicles Road, Orton Longueville, Peterborough PE2 7AS
- 24/00163/TRE: Highfields 516 Oundle Road, Orton Longueville, Peterborough PE2 7DJ
- 24/00134/HHFUL: 36 Toftland, Orton Malborne, Peterborough PE2 5PE

#### **510.4 MINUTES OF THE PREVIOUS MEETING**

To approve the minutes of the meeting held on [22<sup>nd</sup> February 2024](#)

#### 510.5 MATTERS ARISING FROM THE MINUTES

For information only and to note

#### 510.6 COMMUNITY MATTERS

- a. **Parish Lengthsperson** – To receive update and resolve any action.
- b. **New Parish Notice Boards** – To receive update on installation
- c. **Defibrillators in the parish** – To receive update and resolve
- d. **Bulky Waste collections 2024** – To receive any update
- e. **Additional bins for the parish** – To receive matter and resolve
- f. **Traffic calming measures for The Village** – To receive request to consider speedbumps and resolve any action
- g. **Maintenance work at Holy Trinity Church** - To consider and resolve request for £500.00 payment of maintenance works in churchyard

#### 510.7 ENVIRONMENTAL MATTERS

To receive any matters and resolve action

#### 510.8 REPORTS, NOTIFICATION AND CORRESPONDENCE OF NOTE

- a. **Reports from representatives of outside bodies** – To receive reports from Councillors attending meetings since the last meeting of the parish council (If any)
- b. **Correspondence of Note** (not covered elsewhere on the agenda)

#### 510.9 GOVERNANCE MATTERS

- a. **Cricket club:**
  1. To receive and resolve quotation for clearing soil from tree bases
  2. To resolve cricket ground walkabout with all stakeholders
  3. To receive and resolve any other matters

- b. **To resolve payment of February invoices:**

SR Howell & Co	Payroll service for 2023/24	£288.00
Unity Trust Bank	Bank charges 05/12/2023 – 04/03/2024	£18.00
GD Reed	Maintenance at Holy Trinity	£500.00
Mrs A Brown	Clerk Salary and reimbursements – March 2024	£626.49
LGPS	Clerks pension March 2024	£176.02
HMRC	Clerk Tax & NI – March 2024	£144.55
Herlington Community Association	Meeting room hire March 2024	£25.00
CAPALC	Cllr training – Cllr Orchard	£75.00
Family Voice Peterborough	Meeting room hire February 2024	£35.00

- c. **To note and resolve receipts and financial accounts**
- d. **PKF Littlejohn external audit 2023/24** – To note Parish Council selection for intermediate review 5% sample
- e. **Purchase of Parish Council filing cabinet** - To receive request and resolve
- f. **Parish Council elections 2<sup>nd</sup> May 2024** – To receive information

#### 510.10 FOR INFORMATION

To receive matters for noting

#### 510.11 DATE OF NEXT MEETING – Thursday 25<sup>th</sup> April 2024