



# Orton Longueville Parish Council

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## **NOTICE OF ANNUAL PARISH COUNCIL MEETING:** Orton Longueville Parish Council

**DATE:** Thursday 23<sup>rd</sup> May 2024

**TIME:** 7.15 pm.

**VENUE:** Herlington Community Centre, Orton Malborne, Peterborough PE2 5PW

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting, as set out below.

This meeting is open to the public (including press).

*A Brown*

Mrs A Brown  
Proper Officer  
17<sup>th</sup> May 2024

Members: 11 Quorum: 4

## **A G E N D A**

### **Public question time - Public Bodies (admission to meetings) Act 1960 s1 extended by the LGA 1942 s100**

This section (at the Chair's discretion may last up to 15 minutes) is not part of the formal meeting of the Council and minutes will not be produced.

#### **512.1 To elect the Chair and sign the Declaration of Acceptance of Office**

#### **512.2 To elect the Vice-Chair**

#### **512.3 Apologies for absence**

To receive and accept apologies for absence

#### **512.4 Declaration of interests and dispensations**

To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any agenda item

#### **512.5 Co-option of Parish Councillors**

To receive and consider any applications for co-option

#### **512.6 Methodist Homes Grant application**

To receive and resolve £200.00 grant request towards flowers and shrubs for planting in communal gardens The Naples Residential home

#### **512.7 Appointment of Representatives to outside bodies**

- Orton Counselling Service for Young People
- Parish Council Liaison
- Police Liaison
- Trustees of Orton Longueville United Charities
- Any other outside bodies

#### **512.8 PLANNING – As statutory consultees to consider any planning applications in the parish council area and validated by the planning authority since the previous meeting**

##### **a. To resolve comments on received applications**

- [24/00585/TRE](#): Tree works relating to tree preservation order -T1) - Large Horse Chestnut - Prune back the lower sides back in line with edge of driveway and crown lift the branches

overhanging the neighbouring drive to 4-5 metres in height T2) - Ash tree - Remove lower branch that overhangs the garage and clear smaller branches from neighbours garage to give 1.5 metre clearance T3) - Maple - Lower in height to match with Sycamore trees and prune back the overhang from the garden T4, T5 & T6) - Three Sycamores - Lower 2 Sycamore trees (T4 & T5) back to previous cut heights and prune back the overhang from garden. Lower the third Sycamore (T6) nearest to the Yew tree to match in size - Large Horse Chestnut in the woodland by the side of the house - Cut back the lower regrowth that overhangs the garden back to the main trunk (99/00005/TPO) at 552A Oundle Road, Orton Longueville Peterborough PE2 7E

- [24/00509/FUL](#): Change of use from a 4-bed residential dwelling (C3a) to a 3 bed Children's care home (C2) at 510 Oundle Road, Orton Longueville, Peterborough PE2 7DJ
- [24/00590/TRE](#): Tree works relating to tree preservation order - Various works to trees as stated on application form and on description of works (69/00005/TPO) at Orchard House, The Village, Orton Longueville, Peterborough PE2 7DN
- [24/00604/HHFUL](#): Proposed ground floor front and side extension and first floor side extension above existing roof at 64 Oakleigh Drive, Orton Longueville, Peterborough PE2 7DJ

**b. Planning applications decided since previous meeting – for information:**

- 24/00346/HHFUL: 466 Oundle Road Orton Longueville Peterborough PE2 7DE
- 24/00368/TRE: Former Gloucester Centre, Morpeth Close, Orton Longueville, Peterborough
- 24/00375/HHFUL: 6 Weatherthorn, Orton Malborne, Peterborough, PE2 5NB
- 24/00412/TRE: 1 The Village, Orton Longueville, Peterborough PE2 7DN
- 24/00421/HHFUL: The Village, Orton Longueville, Peterborough PE2 7DN
- 24/00422/LBC: The Village, Orton Longueville, Peterborough PE2 7DN

**512.9 MINUTES OF THE PREVIOUS MEETING**

To approve the minutes of the meeting held on [25<sup>th</sup> April 2024](#)

**512.10 MATTERS ARISING FROM THE MINUTES**

For information only and to note

**512.11 COMMUNITY MATTERS**

- a. **Parish Lengthsperson** – To receive update and resolve any action
- b. **Defibrillators in the parish** – To receive update and resolve
- c. **Bulky Waste collections 2024** – To receive update resolve
- d. **Additional bins for the parish** – To receive update and resolve
- e. **Traffic calming measures for The Village** – To receive update and resolve action

**512.12 ENVIRONMENTAL MATTERS**

To receive any matters and resolve action

**512.13 REPORTS, NOTIFICATION AND CORRESPONDENCE OF NOTE**

- a. **Reports from representatives of outside bodies** – To receive reports from Councillors attending meetings since the last meeting of the parish council (If any)
- b. **Correspondence of Note** (not covered elsewhere on the agenda)

**512.14 GOVERNANCE MATTERS**

- a. **Cricket club:**
  1. To note date of cricket ground walkabout with all stakeholders
  2. To receive and resolve any other matters

**b. To resolve payment of May invoices:**

Peterborough Limited	Lengthsperson service May 2024	£2991.34
Kerrison Gardens	Grass cutting Holy Trinity Churchyard	£356.00
Mark Hazlehurst	Internal audit service	£350.00
Mrs A Brown	Clerk Salary/reimbursements – May 2024	£626.49
LGPS	Clerks pension May 2024	£176.02

HMRC	Clerk Tax & NI – May 2024	£144.55
Herlington Community Association	Meeting room hire May 2024	£25.00

- c. To note any income received
- d. To note end of month accounts
- e. Annual Governance and Accountability Return for year ending 31 March 2024
  - (i) Carry out a review of the effectiveness of the system of internal control and consider any findings
  - (ii) Approve by resolution the Annual Governance Statement
  - (iii) Consider the Accounting Statements
  - (iv) Approve by resolution the Accounting Statements for signing by the Chair and Responsible Financial Officer (Clerk)
- f. To confirm Internal Auditor for 2024/25

**512.15 FOR INFORMATION**

To receive matters for noting

**512.16 DATE OF NEXT MEETING** – Thursday 27<sup>th</sup> June 2024