



Orton Longueville Parish Council

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Peterborough PE2 8TA

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NOTICE OF PARISH COUNCIL MEETING: Orton Longueville Parish Council

DATE: Thursday 24th April 2025

TIME: 7.00 pm.

VENUE: Herlington Community Centre, Orton Malborne, Peterborough PE2 5PW

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting, as set out below.

This meeting is open to the public (including press).

A Brown

Mrs A Brown
Proper Officer
16th April 2025

Members: 11 Quorum: 4

A G E N D A

Public question time - Public Bodies (admission to meetings) Act 1960 s1 extended by the LGA 1942 s100

This section (at the Chair's discretion may last up to 15 minutes) is not part of the formal meeting of the Council and minutes will not be produced.

521.01 APOLOGIES FOR ABSENCE

To receive and accept apologies for absence

521.02 DECLARATION OF INTERESTS AND DISPENSATIONS

To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any agenda item

521.03 CO-OPTION OF PARISH COUNCILLORS

To receive and consider any applications for co-option

521.04 PLANNING – As statutory consultees to consider any planning applications in the parish council area and validated by the planning authority since the previous meeting

a. To resolve comments on received applications

- [25/00058/HHFUL](#): RE-Consultation: Installation of 2no. air conditioning condensers to first floor rear elevation at 27 Rothwell Way, Orton Longueville, Peterborough PE2 7WE
- [25/00463/FUL](#): Rear extension to classroom at 73 Herlington, Orton Malborne, Peterborough PE2 5PW
- [25/00428/HHFUL](#): Single-storey extensions to the rear, side and front with the addition of a front porch at 8 Rothwell Way, Orton Longueville, Peterborough PE2 7WE.

b. Planning applications decided since previous meeting – for information:

- [25/00077/HHFUL](#): 27 Latham Avenue, Orton Longueville, Peterborough PE2 7AD
- [25/00285/FUL](#): 522 Oundle Road, Orton Longueville, Peterborough PE2 7DJ

c. Correspondence received related to planning application 25/00285/FUL Demolition of existing dwelling and erection of 3.no dwellings with associated landscaping at 5522 Oundle Road, Orton Longueville, Peterborough PE2 7DJ – To consider and resolve

521.05 MINUTES OF THE PREVIOUS MEETING

To approve the minutes of the meeting held on [27th March 2025](#)

521.06 MATTERS ARISING FROM THE MINUTES

For information only and to note

521.07 COMMUNITY MATTERS

- a. **Parish Lengthsperson** - To receive update and resolve action
- b. **Defibrillators in the parish** – To receive update on defibrillators and resolve action
- c. **Bulky Waste collections** – To receive update and resolve action
- d. **Additional Traffic calming measures in the parish - purchase of Vehicle Activated Speed sign (VAS)** – To receive update and resolve action
- e. **Community festival 2025 at Orton Park Cricket Club** – To receive update and resolve action
- f. **Potential biodiversity opportunities at Oakleigh Drive tree planting** – To receive update and resolve action
- g. **Bins in layby on Goldhay Way** – To receive update
- h. **Oakleigh Drive play area** – To receive and resolve request for new litter bin and replacement swing

521.08 ENVIRONMENTAL MATTERS

To receive any matters of concern and resolve action

521.09 REPORTS, NOTIFICATION AND CORRESPONDENCE OF NOTE

- a. **Reports from representatives of outside bodies** – To receive reports from Councillors attending meetings since the last meeting of the parish council (If any)
- b. **Ward Councillor report** – To receive report from Ward Councillor
- c. **Correspondence of Note** (not covered elsewhere on the agenda)

521.10 GOVERNANCE MATTERS

- a. **Cricket club**
To receive and resolve any matters

- b. **To resolve payment of April 2025 invoices:**

Peterborough Limited	Lengthsperson service March 2025 (including additional shortfall charged in February 2025)	£3332.90
Peterborough Limited	Lengthsperson service April 2025	£3162.12
Botolph Green Residents' Association	Grant S137 LGA 1972 – Botolph Festival June 2025	£1000.00
CAPALC	Affiliation renewal/Data Protection Officer	£1419.61
Herlington Community Association	Meeting room hire – April 2025	£25.00
Rialtas Business Solutions Ltd	Alpha software annual support/maintenance	£243.60
Mrs A Brown	Clerk's Salary/reimbursements – April 2025	£649.69
LGPS	Clerk's Pension – April 2025	£181.66
HMRC	Clerk's Tax & NI – April 2025	£152.52
Unity Trust Bank	Bank charges March 2025	£6.00

- c. **To note any income received**
- d. **To resolve end of month accounts and bank reconciliations**
- e. **Annual Governance and Accountability Return for year ending 31 March 2025**
 - (i) Carry out a review of the effectiveness of the system of internal control and consider any findings
 - (ii) Approve by resolution the Annual Governance Statement
 - (iii) Consider the Accounting Statements
 - (iv) Approve by resolution the Accounting Statements for signing by the Chair and Responsible Financial Officer (Clerk)
- f. **To confirm Internal Auditor for 2025/26**
- g. **To consider and resolve changing to bi-monthly Parish Council meetings**

521.11 FOR INFORMATION

To receive matters for noting

521.12 DATE OF NEXT MEETING – Thursday 22nd May 2025